ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
   a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
   b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
   a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019 _DBM_Central Office, APP2019 _DBM_Region IVA).
   b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website . Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Department/Bureau/Office: ISCOF-SAN ENRIQUE CAMPUS
Region: VI-Bacolod
Address: POB. ILAYA, SAN ENRIQUE, ILOILO

*Note: Consistent with **Memorandum Circular No. 2018-1 dated May 28, 2018** the APP-CSE for FY 2019 must be submitted on or before **August 31, 2018** .*

Agency Account Code: No Code
Organization Type: STATE UNIVERSITIES AND COLLEGES (SUCs)

Contact Person: MAREVIC F. CATALOGO
Position: ADMINISTRATIVE OFFICER IV
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		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	6			6	836.16				0	0.00				0	0.00				0	0.00	6.00	139.36	836.16
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	30		2	32	1,407.74	9	2	2	13	571.90	6			6	263.95	3			3	131.98	54.00	43.99	2,375.57
Color Compounds and Dispersions																										
3	12171203-SI-P01	STAMP PAD INK, purple or violet	bottle	9	2		11	270.90		3	1	4	98.51	4		1	5	123.14	1			1	24.63	21.00	24.63	517.17
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	2			2	1,474.47				0	0.00				0	0.00				0	0.00	2.00	737.24	1,474.47
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
Paper Materials and Products																										
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	18			18	1,310.03				0	0.00				0	0.00				0	0.00	18.00	72.78	1,310.03
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	652.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00

11	1411506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00
12	1411506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	596.80	0.00
13	1411506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,034.80	0.00
14	1411609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	670.70	0.00
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	16	3		19	612.16		5		5	161.10	4		3	7	225.53				0	0.00	31.00	32.22	998.80
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	15			15	840.84	6			6	336.34	3			3	168.17				0	0.00	24.00	56.06	1,345.34
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	6			6	248.98		3		3	124.49	2		3	5	207.48				0	0.00	14.00	41.50	580.94
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	9			9	108.39				0	0.00				0	0.00				0	0.00	9.00	12.04	108.39
19	1411507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	84			84	11,119.18	27	18	25	70	9,265.98	38		37	75	9,927.84	34			34	4,500.62	263.00	132.37	34,813.63
20	1411507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	153	10		163	25,224.58	25	55	40	120	18,570.24	27	5	77	109	16,867.97	20			20	3,095.04	412.00	154.75	63,757.82
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	10	2		12	1,374.17	10			10	1,145.14				0	0.00				0	0.00	22.00	114.51	2,519.32
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	118	4	15	137	17,807.15	43	10	12	65	8,448.65	51		12	63	8,188.69	38			38	4,939.21	303.00	129.98	39,383.70
23	1411531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	2	3		5	86.74				0	0.00				0	0.00				0	0.00	5.00	17.35	86.74
24	1411503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	96.20	0.00
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.78	0.00
26	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	42	15	2	59	4,172.48			7	7	495.04	9			9	636.48				0	0.00	75.00	70.72	5,304.00
27	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	15			15	1,528.80				0	0.00	2			2	203.84				0	0.00	17.00	101.92	1,732.64
28	1411204-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	40			40	2,616.64	5			5	327.08	6		8	14	915.82	5			5	327.08	64.00	65.42	4,186.62
Batteries and Cells and Accessories																												
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	34		1	35	690.51			1	1	19.73	2		1	3	59.19				0	0.00	39.00	19.73	769.42
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	24			24	468.00				0	0.00				0	0.00				0	0.00	24.00	19.50	468.00
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	88.40	0.00
Manufacturing Components and Supplies																												
32	3101610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	27	6	2	35	1,673.67	4		2	6	286.92	10		1	11	526.01	4			4	191.28	56.00	47.82	2,677.88
33	3115804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	24	6		30	620.26	2	5		7	144.73	6	6	5	17	351.48	1			1	20.68	55.00	20.68	1,137.14
34	3115804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	53	1		54	1,082.76	17	11		28	561.43	8	1		9	180.46				0	0.00	91.00	20.05	1,824.66
35	3101502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	14			14	254.80			2	2	36.40				0	0.00				0	0.00	16.00	18.20	291.20
36	3101503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	8	2		10	551.20	4			4	220.48	1			1	55.12				0	0.00	15.00	55.12	826.80
37	3101503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	11		1	12	1,279.20	4			4	426.40				0	0.00				0	0.00	16.00	106.60	1,705.60
38	3101512-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	13			13	236.60	4		2	6	109.20	1			1	18.20				0	0.00	20.00	18.20	364.00
39	3101512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	62			62	564.20	8		14	22	200.20	13			13	118.30	1			1	9.10	98.00	9.10	891.80
40	3101512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	31		2	33	600.60	7		9	16	291.20	6			6	109.20	1			1	18.20	56.00	18.20	1,019.20
41	3115502-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00
Heating and Ventilation and Air Circulation																												
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00

45	4010604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00
Lighting and Fixtures and Accessories																												
46	3910605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece		2	2	4	162.24	4			4	162.24		2		2	81.12	4			4	162.24	14.00	40.56	567.84
47	3910628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00
Measuring and Observing and Testing Equipment																												
48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	13	2		15	232.13	2			2	30.95	2			2	30.95	2			2	30.95	21.00	15.48	324.98
Cleaning Equipment and Supplies																												
49	4713810-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	16	2		18	1,549.08	2		4	6	516.36	2		2	4	344.24	1			1	86.06	29.00	86.06	2,495.74
50	4713604-BR-S01	BROOM, soft (tambo)	piece	26	1		27	3,510.00		1	4	5	650.00	3		4	7	910.00				0	0.00	39.00	130.00	5,070.00
51	4713604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	13	1		14	428.06			3	3	91.73				0	0.00				0	0.00	17.00	30.58	519.79
52	4713829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	34			34	1,414.40			8	8	332.80	2		8	10	416.00				0	0.00	52.00	41.60	2,163.20
53	4713805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	6			6	143.52				0	0.00	2			2	47.84				0	0.00	8.00	23.92	191.36
54	4713811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	22			22	176.18				0	0.00	2			2	16.02				0	0.00	24.00	8.01	192.19
55	4713811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	12		4	16	598.87				0	0.00				0	0.00				0	0.00	16.00	37.43	598.87
56	4713803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	5			5	614.90				0	0.00				0	0.00				0	0.00	5.00	122.98	614.90
57	4713801-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	14	1		15	372.53				0	0.00	2			2	49.67		1		1	24.84	18.00	24.84	447.03
58	4713802-FW-P02	FLOOR WAX, PASTE, RED	can	9		1	10	2,693.60			1	1	269.36				0	0.00				0	0.00	11.00	269.36	2,962.96
59	4713830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	1			1	87.36				0	0.00				0	0.00				0	0.00	1.00	87.36	87.36
60	4712804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	4			4	7,644.00				0	0.00				0	0.00				0	0.00	4.00	1,911.00	7,644.00
61	4713613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	9			9	1,310.40			4	4	582.40			4	4	582.40				0	0.00	17.00	145.60	2,475.20
62	4713619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	14			14	1,543.36	1		4	5	551.20			4	4	440.96				0	0.00	23.00	110.24	2,535.52
63	4713501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	10			10	496.91				0	0.00				0	0.00				0	0.00	10.00	49.69	496.91
64	4713602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	10			10	1,029.60				0	0.00				0	0.00				0	0.00	10.00	102.96	1,029.60
65	4712701-TB-P02	TRASHBAG, plastic, transparent	roll	10			10	1,398.80				0	0.00				0	0.00				0	0.00	10.00	139.88	1,398.80
66	4712700-WB-P01	WASTEBASKET, non-rigid plastic	piece	2			2	47.17				0	0.00				0	0.00				0	0.00	2.00	23.59	47.17
Information and Communication Technology (ICT) Equipment and Devices and Accessories																												
67	4321507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39,208.00	0.00
68	4312003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	15	10		25	544.70				0	0.00	6			6	130.73				0	0.00	31.00	21.79	675.43
69	4312027-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	6	1		7	19,073.60				0	0.00				0	0.00				0	0.00	7.00	2,724.80	19,073.60
70	4312010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	16	3		19	5,256.16	1		5	6	1,659.84				0	0.00				0	0.00	25.00	276.64	6,916.00
71	4321503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35,916.40	0.00
72	4321708-MO-O01	MOUSE, optical, USB connection type	unit	13	2	1	16	2,159.87	2		1	3	404.98			3	3	404.98				0	0.00	22.00	134.99	2,969.82
73	4321302-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33,131.28	0.00
74	4321302-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00
75	4321305-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																											
82	44121701-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	12			12	308.13	2			2	51.36				0	0.00				0	0.00	14.00	25.68	359.49
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	5			5	37.86				0	0.00	2			2	15.14				0	0.00	7.00	7.57	53.00
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	2			2	26.79				0	0.00				0	0.00				0	0.00	2.00	13.40	26.79
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	12			12	246.60				0	0.00				0	0.00				0	0.00	12.00	20.55	246.60
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	2			2	79.04				0	0.00				0	0.00				0	0.00	2.00	39.52	79.04
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	52			52	912.87	17	7	12	36	631.99	12		6	18	315.99	7	1		8	140.44	114.00	17.56	2,001.29
88	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	80	20		100	6,978.40	13			13	907.19				0	0.00				0	0.00	113.00	69.78	7,885.59
89	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	5			5	343.20	5			5	343.20				0	0.00				0	0.00	10.00	68.64	686.40
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	2		1	3	1,224.41				0	0.00				0	0.00				0	0.00	3.00	408.14	1,224.41
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	10		2	12	6,216.91			1	1	518.08	1			1	518.08				0	0.00	14.00	518.08	7,253.06
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	6	1		7	5,168.80		1		1	738.40				0	0.00				0	0.00	8.00	738.40	5,907.20
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	18			18	548.87				0	0.00				0	0.00				0	0.00	18.00	30.49	548.87
94	44121506-EN-M01	ENVELOPE, MAILING,white, 80gsm (-5%)	box	5	1		6	1,971.84		1	1	2	657.28	1			1	328.64				0	0.00	9.00	328.64	2,957.76
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	410.80	0.00
96	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	19			19	211.04	8			8	88.86	6			6	66.64				0	0.00	33.00	11.11	366.54
97	44122118-FA-F01	FASTENER, METAL, 70mm between prongs	box	8			8	631.32	3			3	236.75	4			4	315.66	1			1	78.92	16.00	78.92	1,262.64
98	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	10			10	706.06	5			5	353.03				0	0.00				0	0.00	15.00	70.61	1,059.08
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	20			20	332.80	10			10	166.40				0	0.00				0	0.00	30.00	16.64	499.20
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.29	0.00
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	2			2	582.40				0	0.00				0	0.00				0	0.00	2.00	291.20	582.40
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.08	0.00
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	213.72	0.00
105	44122022-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	2			2	1,493.44				0	0.00	2			2	1,493.44				0	0.00	4.00	746.72	2,986.88
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	18		1	19	4,129.84	1		2	3	652.08	8		1	9	1,956.24	1			1	217.36	32.00	217.36	6,955.52
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	17		2	19	5,313.07	4		6	10	2,796.35	3			3	838.91	2			2	559.27	34.00	279.64	9,507.60
108	44122008-IT-I01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	51.88	0.00
109	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece		2		2	83.20				0	0.00				0	0.00				0	0.00	2.00	41.60	83.20
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	2			2	74.46				0	0.00	1			1	37.23				0	0.00	3.00	37.23	111.70
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	44			44	453.48	10		6	16	164.90	4			4	41.23	1			1	10.31	65.00	10.31	669.92
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	15			15	154.60	10		3	13	133.98				0	0.00				0	0.00	28.00	10.31	288.58
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	22			22	226.74	10		1	11	113.37				0	0.00				0	0.00	33.00	10.31	340.11

114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	23	3		26	250.93	5		5	10	96.51	5			5	48.26	4			4	38.60	45.00	9.65	434.30
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	2	3		5	48.26				0	0.00	2			2	19.30				0	0.00	7.00	9.65	67.56
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	2	1		3	28.95				0	0.00				0	0.00				0	0.00	3.00	9.65	28.95
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	33	5		38	227.24	8	3	2	13	77.74	11	2	5	18	107.64	8			8	47.84	77.00	5.98	460.46
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	24	5		29	369.46	11	8		19	242.06	8	2	5	15	191.10	7			7	89.18	70.00	12.74	891.80
119	44121206-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	22	14		36	748.43	10		2	12	249.48	1	14		15	311.84				0	0.00	63.00	20.79	1,309.74
120	44122032-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.72m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.64	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	4			4	386.88	6			6	580.32				0	0.00				0	0.00	10.00	96.72	967.20
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	6	1		7	193.65	1			1	27.66	1	1		2	55.33				0	0.00	10.00	27.66	276.64
123	44121610-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	26	5		31	364.96	10		4	14	164.82	2			2	23.55				0	0.00	47.00	11.77	553.32
124	44121610-CU-H01	CUTTER KNIFE, for general purpose	piece	9	2		11	301.44			1	1	27.40				0	0.00				0	0.00	12.00	27.40	328.85
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	7			7	3,348.65				0	0.00				0	0.00				0	0.00	7.00	478.38	3,348.65
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	4			4	748.80	1			1	187.20				0	0.00				0	0.00	5.00	187.20	936.00
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	10	2	1	13	1,715.42	1			1	131.96				0	0.00				0	0.00	14.00	131.96	1,847.37
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	16	2		18	280.80	2			2	31.20	1			1	15.60				0	0.00	21.00	15.60	327.60
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	12	2		14	1,150.24	1		1	2	164.32				0	0.00				0	0.00	16.00	82.16	1,314.56
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	8	1		9	7,909.20				0	0.00				0	0.00				0	0.00	9.00	878.80	7,909.20
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	9	2		11	199.97				0	0.00				0	0.00				0	0.00	11.00	18.18	199.97
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	14	1		15	837.41				0	0.00	2			2	111.65				0	0.00	17.00	55.83	949.06
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,400.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	5	2		7	946.40			1	1	135.20	4			4	540.80				0	0.00	12.00	135.20	1,622.40
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,711.20	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,088.08	0.00
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit		1		1	5,699.20				0	0.00				0	0.00				0	0.00	1.00	5,699.20	5,699.20
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																												
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	69	7	10	86	21,912.80	23	6	20	49	12,485.20	16		9	25	6,370.00	15	2		17	4,331.60	177.00	254.80	45,099.60
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	38	3	5	46	11,720.80	5	3	8	16	4,076.80	8		3	11	2,802.80	5			5	1,274.00	78.00	254.80	19,874.40
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	38	3	5	46	11,720.80	5	3	8	16	4,076.80	8		3	11	2,802.80	5			5	1,274.00	78.00	254.80	19,874.40
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	38	3	5	46	11,720.80	5	3	8	16	4,076.80	8		3	11	2,802.80	5			5	1,274.00	78.00	254.80	19,874.40
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

150	44103105-HP-B03	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	658.32	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	745.68	0.00
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
173	44103105-HX-B47	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,554.80	0.00
174	44103105-HX-C47	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,175.20	0.00
175	44103105-HX-M47	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
176	44103105-HX-Y47	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00

187	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	2			2	153.50	2			2	153.50	3			3	230.26				0	0.00	7.00	76.75	537.26
204	44103110-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,556.32	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,820.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,615.60	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,288.54	0.00
211	44103103-HP-B10	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,179.28	0.00
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,953.60	0.00
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00

224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,079.92	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,932.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
237	44103103-HX-B56	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,962.80	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,241.70	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,440.80	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,164.72	0.00
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,630.40	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D105S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,745.60	0.00
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,124.00	0.00
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,617.60	0.00
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,464.00	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,204.00	0.00
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,064.80	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,357.60	0.00
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,069.44	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,399.36	0.00
Audio and Visual Equipment and Supplies																													
291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00
292	45111809-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,616.00	0.00
Flag or Accessories																													
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	3			3	957.84				0	0.00				0	0.00				0	0.00	3.00	319.28	957.84
Printed Publications																													
294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00

Fire Fighting Equipment																											
295	46161601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,144.00	0.00
296	46161601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,992.00	0.00
Consumer Electronics																											
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,828.14	0.00
Furniture and Furnishings																											
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
299	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																											
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece		2		2	79.56				0	0.00				0	0.00				0	0.00	2.00	39.78	79.56
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	2	5	15	22	932.36				0	0.00				0	0.00				0	0.00	22.00	42.38	932.36
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	8			8	35.36			1	1	4.42	3			3	13.26	1			1	4.42	13.00	4.42	57.46
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	17	3		20	692.22	4	5		9	311.50	3	4		7	242.28	2			2	69.22	38.00	34.61	1,315.23
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	16	10		26	899.89	2	10		12	415.33	5	5		10	346.11				0	0.00	48.00	34.61	1,661.34
307	60121524-SP-C03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.67	0.00
SOFTWARE																											
1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
	OTHER SOFTWARE																										

1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																											
1	281150-CFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
COMMON ELECTRICAL SUPPLIES																											
1		C.F.L LED; 38watts	piece	5			5	150.00				0	0.00	6			6	180.00				0	0.00	11.00	30.00	330.00
2		Flourescent Lamp; 36watts	piece	2			2	270.00				0	0.00				0	0.00				0	0.00	2.00	135.00	270.00
3		Flourescent Lamp; 36watts	piece	4			4	800.00				0	0.00				0	0.00				0	0.00	4.00	200.00	800.00
4		Convenience outlet	piece	1			1	300.00				0	0.00				0	0.00				0	0.00	1.00	300.00	300.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE SUPPLIES																											
1		Folder; expanded; short	piece	24			24	360.00				0	0.00				0	0.00				0	0.00	24.00	15.00	360.00
2		Folder; expanded; legal	piece	120		50	170	3,400.00		25	100	125	2,500.00			25	25	500.00				0	0.00	320.00	20.00	6,400.00
3		Ballpen; blue; good quality	piece	2	10		12	84.00		12		12	84.00		12		12	84.00				0	0.00	36.00	7.00	252.00
4		Ballpen; red; good quality	piece		3		3	21.00		2		2	14.00		2		2	14.00				0	0.00	7.00	7.00	49.00
5		Ballpen; black; good quality	piece	28	5	2	35	245.00	7	7	6	20	140.00	8		4	12	84.00	6			6	42.00	73.00	7.00	511.00
6		Ribbon Cartridge	roll	2		2	4	600.00	2			2	300.00	2			2	300.00				0	0.00	8.00	150.00	1,200.00
7		Fastener; plastic	box	16	1		17	935.00		5	4	9	495.00	6		5	11	605.00				0	0.00	37.00	55.00	2,035.00
8		Push pin	box	18	2	2	22	616.00			5	5	140.00	2		14	16	448.00				0	0.00	43.00	28.00	1,204.00
9		Fastener; metal	box	3			3	195.00			2	2	130.00				0	0.00				0	0.00	5.00	65.00	325.00
10		Safety Pin	pad	50			50	500.00				0	0.00				0	0.00				0	0.00	50.00	10.00	500.00
11		Thumbtacks	box	20			20	380.00				0	0.00				0	0.00				0	0.00	20.00	19.00	380.00
12		Correction Tape	piece		5		5	210.00		5		5	210.00				0	0.00				0	0.00	10.00	42.00	420.00
13		Correction Fluid	bottle	6			6	60.00				0	0.00				0	0.00				0	0.00	6.00	10.00	60.00
14		Fastener; plastic 8"x1/2"	box		6		6	330.00			6	6	330.00				0	0.00				0	0.00	12.00	55.00	660.00

15		Cartolina; white	piece	9			9	67.50				0	0.00				0	0.00				0	0.00	9.00	7.50	67.50
16		CD-RW	box	2			2	600.00				0	0.00				0	0.00				0	0.00	2.00	300.00	600.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON JANITORIAL SUPPLIES																											
1		Muriatic acid	bottle	12		1	13	2,730.00			9	9	1,890.00			8	8	1,680.00	1			1	210.00	31.00	210.00	6,510.00
2		Zonrox	bottle	16		1	17	3,570.00			1	1	210.00				0	0.00				0	0.00	18.00	210.00	3,780.00
3		Airfreshener	can	4			4	1,040.00			4	4	1,040.00				0	0.00				0	0.00	8.00	260.00	2,080.00
4		Feather duster	piece	3	1		4	540.00				0	0.00				0	0.00				0	0.00	4.00	135.00	540.00
5		Trashbag;small; plastic	piece	51			51	306.00			51	51	306.00			52	52	312.00				0	0.00	154.00	6.00	924.00
6		Trashbag;medium; plastic	piece	215			215	2,150.00		5	100	105	1,050.00			104	104	1,040.00	6			6	60.00	430.00	10.00	4,300.00
7		Trashbag;large; plastic	piece	200			200	2,400.00			100	100	1,200.00			100	100	1,200.00				0	0.00	400.00	12.00	4,800.00
8		Doormat; rubber	piece	5			5	750.00				0	0.00				0	0.00				0	0.00	5.00	150.00	750.00
9		Cobweb remover	piece	1			1	310.00				0	0.00				0	0.00				0	0.00	1.00	310.00	310.00
10		Waste Can; Medium	piece	1			1	100.00				0	0.00				0	0.00				0	0.00	1.00	100.00	100.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																											
1		External hard drive; 500gb	piece	3			3	9,000.00				0	0.00			2	2	6,000.00				0	0.00	5.00	3,000.00	15,000.00
2		Flash drive; 32gb capacity	piece	3		1	4	2,520.00			1	1	630.00			3	3	1,890.00				0	0.00	8.00	630.00	5,040.00
3		Ringbinder; plastic; 1 1/2"	piece	10			10	650.00				0	0.00				0	0.00				0	0.00	10.00	65.00	650.00
4		Ringbinder; plastic; 1 "	piece	10			10	490.00				0	0.00				0	0.00				0	0.00	10.00	49.00	490.00
5		Ribbon for Manual Typewriter	piece	7			7	350.00	3			3	150.00			6	6	300.00				0	0.00	16.00	50.00	800.00
6		Envelope; plastic; long	piece	23			23	276.00			23	23	276.00				0	0.00				0	0.00	46.00	12.00	552.00
7		Flashdrive;8gb	piece		1		1	310.00				0	0.00				0	0.00				0	0.00	1.00	310.00	310.00

8		Class Record	piece	30			30	4,500.00				0	0.00				0	0.00				0	0.00	30.00	150.00	4,500.00
9		Scissors;heavy duty	piece	4			4	160.00				0	0.00				0	0.00				0	0.00	4.00	40.00	160.00
10		Whiteboard refill ink	bottle	4			4	240.00				0	0.00	25			25	1,500.00				0	0.00	29.00	60.00	1,740.00
11		Facsimile;rubber stamp	piece				0	0.00			3	3	300.00				0	0.00				0	0.00	3.00	100.00	300.00
12		Certificate Frame;Short	piece	5			5	425.00				0	0.00				0	0.00				0	0.00	5.00	85.00	425.00
13		Whiteboard 4x 8	piece	1			1	2,000.00				0	0.00				0	0.00				0	0.00	1.00	2,000.00	2,000.00
14		magnifying glass	piece	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1,000.00	1,000.00
15		Measuring tape; plastic; 100m	piece	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1.00	1,500.00	1,500.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																											
1		Digital Camera	unit	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5,000.00	5,000.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																											
1		Parchment Paper; good quality; letter	ream				0	0.00	1			1	491.59				0	0.00				0	0.00	1.00	491.59	491.59
2		Sticker Paper; A4	pack	5			5	275.00				0	0.00				0	0.00				0	0.00	5.00	55.00	275.00
3		Bookpaper; short	ream	55		5	60	13,800.00	12	15	15	42	9,660.00			10	10	2,300.00				0	0.00	112.00	230.00	25,760.00
4		Colored Bond paper; yellow	ream	1			1	250.00			1	1	250.00				0	0.00				0	0.00	2.00	250.00	500.00
5		Colored Bond paper; red	ream	1			1	250.00			1	1	250.00				0	0.00				0	0.00	2.00	250.00	500.00
6		Colored Bond paper; blue	ream	1			1	250.00			1	1	250.00				0	0.00				0	0.00	2.00	250.00	500.00
7		Colored Bond paper; green	ream	1			1	250.00			1	1	250.00				0	0.00				0	0.00	2.00	250.00	500.00
8		Mimeographing paper; short	ream	30			30	5,400.00	4	8	20	32	5,760.00			9	9	1,620.00				0	0.00	71.00	180.00	12,780.00

9		Mimeographing paper; long	ream	56	3		59	12,685.00	15	13	20	48	10,320.00	25		31	56	12,040.00	5			5	1,075.00	168.00	215.00	36,120.00
10		Board Paper; white;long	pack	5			5	225.00				0	0.00	5			5	225.00				0	0.00	10.00	45.00	450.00
11		Board Paper; short;green	pack	6			6	240.00				0	0.00				0	0.00				0	0.00	6.00	40.00	240.00
12		Laid Bond Cannon; 85gms; ivory; 8/12x30	ream		3		3	1,500.00		2		2	1,000.00				0	0.00				0	0.00	5.00	500.00	2,500.00
13		Arcfile Folder; legal;green	piece		92		92	22,080.00				0	0.00				0	0.00				0	0.00	92.00	240.00	22,080.00
14		Registration form; green	piece			400	400	3,200.00				0	0.00				0	0.00				0	0.00	400.00	8.00	3,200.00
15		Registration form; yellow	piece			500	500	4,000.00				0	0.00				0	0.00				0	0.00	500.00	8.00	4,000.00
16		Class Card; blue	piece			4000	4000	3,000.00				0	0.00				0	0.00				0	0.00	4,000.00	0.75	3,000.00
17		Notarial seal no.25	stub		21		21	945.00				0	0.00				0	0.00				0	0.00	21.00	45.00	945.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																											
1		Doorknob	piece	1			1	495.00				0	0.00				0	0.00				0	0.00	1.00	495.00	495.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																											
1		Computer Ink BT6000BK	bottle		2		2	800.00		2		2	800.00		2		2	800.00				0	0.00	6.00	400.00	2,400.00
2		Computer Ink BT5000Y	bottle		1		1	400.00		1		1	400.00		1		1	400.00				0	0.00	3.00	400.00	1,200.00
3		Computer Ink BT5000M	bottle		1		1	400.00		1		1	400.00		1		1	400.00				0	0.00	3.00	400.00	1,200.00
4		Computer Ink BT5000C	bottle		1		1	400.00		1		1	400.00		1		1	400.00				0	0.00	3.00	400.00	1,200.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																											
1		Keyboard	piece	9			9	2,430.00				0	0.00				0	0.00				0	0.00	9.00	270.00	2,430.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																											
1		Risograph ink-CV3230	tube	2		2	4	5,600.00			1	1	1,400.00			1	1	1,400.00				0	0.00	6.00	1,400.00	8,400.00
2		Risograph master-CV3230	tube	2		1	3	8,400.00				0	0.00				0	0.00				0	0.00	3.00	2,800.00	8,400.00

3		Toner MP2014H	tube	4			4	15,200.00			4	4	15,200.00				0	0.00				0	0.00	8.00	3,800.00	30,400.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																											
1		Accountable Forms	stab				0	0.00			200	200	30,000.00				0	0.00				0	0.00	200.00	150.00	30,000.00
2		Checkbook	stab	5			5	3,500.00				0	0.00	2			2	1,400.00				0	0.00	7.00	700.00	4,900.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL								₱	713,635.98
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)								₱	71,363.60
C. GRAND TOTAL (A + B)								₱	784,999.58
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:								₱	-
G. MONTHLY CASH REQUIREMENTS								₱	-
G.1 Available at Procurement Service Stores		256,587.05		83,362.44		65,564.35		22,971.05	₱ 428,484.89
G.2 Other Items not available at PS but regulary purchased from other sources		158,415.50		88,226.59		37,122.00		1,387.00	₱ 285,151.09
TOTAL MONTHLY CASH REQUIREMENTS		415,002.55		171,589.03		102,686.35		24,358.05	₱ 713,635.98

*Agency must put the monthly requirement for air tickets both local and International.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

LOUIE GRACE P. ALVIOR
Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

JHON CHRISTIAN P. ARCON, CPA
Accountant / Local Budget Officer

Approved by:

ENGR. REX D. DIAZ, DIT
Head of Office/Agency

Date Prepared: August 29, 2018