

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by Government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APP for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philegps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philegps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. saved using this format: APP-2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP-2019_DBM_Region IVA).
 - b. printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year. If there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/darification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02) 569-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Borna.

Department/Bureau/Office: LILOLO STATE COLLEGE OF FISHERIES
 Region: VI - Ilocos
 Address: LILOLO

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.
 Agency Account Code: 213
 Organization Type: State University and College (SUC)
 Contact Person: ADMINISTRATIVE OFFICER IV
 Position: ISABELLA M. MONTEFIDO, MBA
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 Telephone/Mobile No: 3912841

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
Pesticides or Pest Repellents																								
1. INSECTICIDE, aerosol type, net content 600ml/nb	can	9	1	7	17	2551.56	1	2	3	450.24	3	1	4	600.32	2	1	3	450.24	27.00	950.08	4,052.16			
2. ALCOHOL, ethyl, 50% v/v, sterilized, 500ml (500)	bottle	51	17	46	94	4453.34	8	7	15	710.64	23	5	9	37	1,752.91	7	3	6	16	758.02	162.00	4738	7,674.91	
Color Compounds and Dispersions																								
3. STAMP PAD INK, purple or violet	bottle	46	2	3	21	556.55	2	2	4	461.09	4	1	5	132.61	2	1	3	79.56	33.00	26.52	875.21			
Films																								
4. ACETATE, thickness: 0.25mm rls (800#)	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	795.95	0.00	
5. CARBON PUM, PF, black, size 200mm x 29mm	box	1	1	1	1	224.56	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	224.56	224.56	
6. CARBON PUM, PF, black, size 210mm x 30mm	box	3	3	3	3	673.68	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	300	224.56	
Paper Materials and Products																								
																						3,000	224.56	673.68

37	370005-TM-102	TAPE, MASKING, width: 48mm (2mm)	roll	11	4	2	14	1607.22	2	3	5	574.00	4	3	7	803.60	2	2	4	439.20	30.00	114.60	3,444.00
38	370051-TK-101	TAPE, PACKAGING, width: 48mm (2mm)	roll	9	1	4	14	274.40		2	2	390.00	3	3	6	117.60		3	2	39.20	24.00	19.60	470.40
39	370051-TK-101	TAPE, TRANSPARENT, width: 24mm (2mm)	roll	45	3	9	55	558.00		4	4	39.20	16	3	26	254.80		2	2	19.60	90.00	9.80	882.00
40	370051-TK-102	TAPE, TRANSPARENT, width: 48mm (2mm)	roll	43	5	9	57	417.20	2	9	11	215.00	9	9	26	509.60	2	5	7	137.20	10.00	19.60	1,979.60
41	370502-TK-101	TWINE, plastic, one (1) kilo per roll	roll	2			2	109.75		0	0	0.00		0	0	0.00		0	0	0.00	2.00	54.88	109.75

Heating and Ventilation and Air Circulation

42	400004-EF-101	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	1		2	3	3,448.32		1	1	1,049.04	1	1	1	1,049.04		0	0	0.00	5.00	1,049.04	5,272.20
43	400010-EF-101	ELECTRIC FAN, CEILING, metal blade	unit	7	1		8	10,277.22	5		5	6,433.20	5		5	6,433.20	2		2	2,569.28	20.00	1,284.64	25,692.60
44	400010-EF-101	ELECTRIC FAN, STAND type, plastic blade	unit	9		2	11	1197.02		0	0	0.00		0	0	0.00		0	0	0.00	11.00	1,085.80	11,921.82
45	400004-EF-101	ELECTRIC FAN, WALL type, plastic blade	unit	3			3	2,653.50			0	0.00			0	0.00			0	0.00	3.00	71.17	2,163.50

Lighting and Fixtures and Accessories

46	370005-FI-101	FLUORESCENT LAMP, 48WATTS, linear tubular (8)	piece	5			5	2,484.40		2	2	87.36		0	0	0.00		0	0	0.00	7.00	43.66	305.76	
47	370010-FI-101	Light bulb, LED, 7-watts, 1-pct in individual box	piece	34	30	22	86	6,715.20	10	5	12	3,495.05	12	28	17	57	4,141.65	10	5	15	30	2,341.92	209.00	16,003.12

Measuring and Observing and Testing Equipment

48	400004-RU-101	ROLLER, plastic, 45mm (6") width, 38mm min	piece	23	1	6	34	499.97		1	1	46.67	2	1	3	50.00		0	0	0.00	34.00	16.67	506.63
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Cleaning Equipment and Supplies

49	470004-DE-101	AIR FRESHENER, aerosol, 300ml/9oz fl oz	can	37	6	10	53	4,914.04	5	8	13	1,204.84	8	3	6	47	1,575.56	7	1	5	13	1,204.84	96.00	92.68	8,897.28
50	470004-DE-101	BROOM, soft (bambo)	piece	31	4	6	41	5,740.00	2	5	7	960.00	4	2	2	8	1,200.00	3	2	5	5	700.00	61.00	140.00	6,540.00
51	470004-DE-101	BROOM, STICK (TIN), T (NO), usable length: 760mm min	piece	48	4	2	24	790.27	1	4	5	164.64	1	1	1	3	98.78	1		1		31.03	31.00	31.03	70.86, 6.2
52	470004-DE-101	CLEANER, TOILET BOWL AND URINAL, 900ml - 300ml cap	bottle	34	17	5	57	2,353.60		5	5	221.00	6	1	6	13	582.40		5	5	234.00	89.00	44.80	3,584.00	
53	470004-DE-101	CLEANER, SCOURING POWDER, 350g min/can	can	15		2	17	437.92		2	2	315.2	4	2	6	154.56		2	2	2	51.92	27.00	25.76	695.52	
54	470004-DE-101	DETERGENT BAR, 140 grams at packed	bar	28	2	7	37	319.09		2	2	17.25	11	1	12	103.49		4	2	7	17.25	53.00	8.62	457.07	
55	470004-DE-101	DETERGENT POWDER, all purposes, 1kg	pack	40	12	10	62	2,499.75	7	8	15	604.63	13	10	23	927.00	5	7	12	483.71	14.00	46.31	4,574.59		
56	470004-DE-101	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	29	1	5	35	4,635.40	2	1	5	862.00	9	2	15	1,986.60	3	2	4	8	1,991.96	61.00	193.44	8,476.16	
57	470004-DE-101	DUST PAV, non rigid plastic, w/ detachable handle	piece	22	1	8	32	855.88		3	6	168.47	2	4	2	53.49	1	2	3	60.22	43.00	26.75	1,150.06		
58	470004-DE-101	FLOR WAX, PASTE, RED	can	1		2	3	870.24	2		4	1,609.32	1		1	290.08		0	0	0.00	8.00	290.08	2,320.64		
59	470004-DE-101	FURNITURE CLEANER, aerosol type, 350ml min per can	can	2		1	8	732.64		0	0	0.00	1		1	94.08		1	1	1	94.08	10.00	94.08	940.80	
60	470004-DE-101	MAOP BUCKET, heavy duty, hard plastic	unit	8	1	1	10	2,958.00		0	0	0.00		0	0	0.00		1	1	1	5,096.00	11.00	2,098.00	21,638.00	
61	470004-DE-101	MOP HANDLE, heavy duty, aluminum, screw type	piece	16		4	20	3,196.00		0	0	0.00		0	0	0.00		2	2	2	313.60	27.00	156.80	4,233.60	
62	470004-DE-101	MOP HEAD, made of rayon, weight: 400 grams min	piece	19		5	24	2,889.28	1	2	3	356.16	2	2	4	474.88	1	2	4	474.88	35.00	187.2	4,755.20		
63	470004-DE-101	RACE, all cotton, 21 pieces per kilogram min	bundle	25	1	8	34	1,819.56	1	5	6	321.08	5	3	8	428.11	1	4	1	1	33.51	49.00	33.51	2,622.17	
64	470004-DE-101	SCOURING PAD, made of synthetic nylon, 40x220mm	pack	9		1	11	129.68		1	1	110.88	1		2	331.64		1	1	1	110.88	61.00	110.88	1,774.08	

158	4409305-HP164	[INK CART, HP C9404A (HP713) 30ml Matte Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	3,348.00	0.00
159	4409305-HP165	[INK CART, HP C9404A (HP662) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	700.00	0.00
160	4409305-HP170	[INK CART, HP C943WA (HP663) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	854.14	0.00
161	4409305-HP335	[INK CART, HP C0887AA (HP703) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	365.12	0.00
162	4409305-HP335	[INK CART, HP C0887AA (HP703) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	385.12	0.00
163	4409305-HP336	[INK CART, HP C0977AA (HP704) Cyan	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	677.60	0.00
164	4409305-HP336	[INK CART, HP C0977AA (HP704) Magenta	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	677.60	0.00
165	4409305-HP336	[INK CART, HP C0977AA (HP704) Yellow	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	677.60	0.00
166	4409305-HP336	[INK CART, HP C0977AA (HP704) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,338.16	0.00
167	4409305-HP336	[INK CART, HP C0977AA (HP704) Black Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	694.10	0.00
168	4409305-HP110	[INK CART, HP C156AA (HP61) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	890.10	0.00
169	4409305-HP110	[INK CART, HP C156AA (HP61) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	2,016.00	0.00
170	4409305-HP110	[INK CART, HP C156AA (HP61) Cyan	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,400.00	0.00
171	4409305-HP110	[INK CART, HP C156AA (HP61) Magenta	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,400.00	0.00
172	4409305-HP140	[INK CART, HP C158AA (HP62) Yellow	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,400.00	0.00
173	4409305-HP140	[INK CART, HP C158AA (HP62) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,674.10	0.00
174	4409305-HP140	[INK CART, HP C158AA (HP62) Cyan	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,265.60	0.00
175	4409305-HP140	[INK CART, HP C158AA (HP62) Magenta	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,274.10	0.00
176	4409305-HP140	[INK CART, HP C158AA (HP62) Yellow	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	1,274.10	0.00
177	4409305-HP156	[INK CART, HP C167AA (HP704) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	365.12	0.00
178	4409305-HP156	[INK CART, HP C167AA (HP704) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	365.12	0.00
179	4409305-HP159	[INK CART, HP C168AA (HP676) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	365.12	0.00
180	4409305-HP159	[INK CART, HP C168AA (HP676) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	394.24	0.00
181	4409305-HP163	[INK CART, HP C169AA (HP685) Black	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	165.80	0.00
182	4409305-HP163	[INK CART, HP C169AA (HP685) Cyan	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	165.80	0.00
183	4409305-HP163	[INK CART, HP C169AA (HP685) Magenta	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	165.80	0.00
184	4409305-HP163	[INK CART, HP C169AA (HP685) Yellow	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	165.80	0.00
185	4409305-HP163	[INK CART, HP C169AA (HP685) Tri-color	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	434.90	0.00
186	4409305-HP163	[INK CART, HP C169AA (HP685) Black Original	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	434.90	0.00
187	4409305-HP163	[INK CART, HP C169AA (HP685) Cyan Original	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0.00	0.00
188	4409305-HP163	[INK CART, HP C169AA (HP685) Magenta Original	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0.00	0.00
189	4409305-HP163	[INK CART, HP C169AA (HP685) Yellow Original	Cart	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0.00	0.00

190	4410303-HP-B3	INK CART, HP 15666AA(HP955) Black Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
191	4410303-HP-C4	INK CART, HP 15666AA(HP955XL) Cyan Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,376.05	0.00	0.00
192	4410303-HP-M4	INK CART, HP 15666AA(HP955XL) Magenta Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,376.05	0.00	0.00
193	4410303-HP-Y4	INK CART, HP 15666AA(HP955XL) Yellow Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,376.05	0.00	0.00
194	4410303-HP-C4	INK CART, HP 15666AA(HP955XL) Cyan Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,670.64	0.00	0.00
195	4410303-HP-C4	INK CART, HP 15L 839AA(HP905) Cyan Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	488.51	0.00	0.00
196	4410303-HP-M4	INK CART, HP 15L 839AA(HP905) Magenta Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	488.51	0.00	0.00
197	4410303-HP-Y4	INK CART, HP 15L 839AA(HP905) Yellow Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	488.51	0.00	0.00
198	4410303-HP-B3	INK CART, HP 16M07AA(HP905) Black Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	798.30	0.00	0.00
199	4410303-HP-C4	INK CART, HP 16M07AA(HP905XL) Cyan Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
200	4410303-HP-M4	INK CART, HP 16M07AA(HP905XL) Magenta Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
201	4410303-HP-Y4	INK CART, HP 16M07AA(HP905XL) Yellow Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
202	4410303-HP-B3	INK CART, HP 16M17AA(HP905XL) Black Original	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
203	4410303-EP-N5	RIBBON CART, EPSON C15005516 (87750), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	83.66	0.00	0.00
204	4410303-EP-R9	RIBBON CART, EPSON C15005531 (S01506X), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	780.64	0.00	0.00
205	4410303-EP-B3	RIBBON CART, EPSON C15005633 (S01506X), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	87.76	0.00	0.00
206	4410303-EP-Y3	TONER CART, BROTHER TN-2025, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,732.95	0.00	0.00
207	4410303-EP-B3	TONER CART, BROTHER TN-2190, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,950.00	0.00	0.00
208	4410303-EP-B3	TONER CART, BROTHER TN-2190, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,876.80	0.00	0.00
209	4410303-EP-B3	TONER CART, BROTHER TN-3330, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,168.25	0.00	0.00
210	4410303-EP-B3	TONER CART, BROTHER TN-3330, Black, for Hi-SpeedN (CLT1900er)	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	4,618.43	0.00	0.00
211	4410303-HP-B3	TONER CART, HP CE390A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,077.79	0.00	0.00
212	4410303-HP-B4	TONER CART, HP CE390A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,567.20	0.00	0.00
213	4410303-HP-B4	TONER CART, HP CE390A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	7,373.50	0.00	0.00
214	4410303-HP-B4	TONER CART, HP CE390A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,413.84	0.00	0.00
215	4410303-HP-B2	TONER CART, HP CE390A (HP95A), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,180.80	0.00	0.00
216	4410303-HP-B3	TONER CART, HP CE310A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,570.40	0.00	0.00
217	4410303-HP-C3	TONER CART, HP CE310A, Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,052.40	0.00	0.00
218	4410303-HP-Y3	TONER CART, HP CE310A, Yellow	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,052.40	0.00	0.00
219	4410303-HP-M3	TONER CART, HP CE310A, Magenta	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,077.40	0.00	0.00
220	4410303-HP-B4	TONER CART, HP CE320A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,077.40	0.00	0.00
221	4410303-HP-C4	TONER CART, HP CE320A, Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3,242.40	0.00	0.00

222	4410303-HP-54	TONER CART, HP CE331A, Yellow	cart	0	0.200					0	0.000						0	0.000	3,243.40	0.000
223	4410303-HP-52A	TONER CART, HP CE331A, Magenta	cart	0	0.200					0	0.000						0	0.000	3,243.40	0.000
224	4410303-HP-53	TONER CART, HP CE330A, Black	cart	0	0.000					0	0.000						0	0.000	6,083.40	0.000
225	4410303-HP-56	TONER CART, HP CE300A, Black	cart	0	0.000					0	0.000						0	0.000	7,274.40	0.000
226	4410303-HP-56	TONER CART, HP CE300A, Cyan	cart	0	0.000					0	0.000						0	0.000	10,740.40	0.000
227	4410303-HP-25	TONER CART, HP CE301A, Yellow	cart	0	0.000					0	0.000						0	0.000	10,740.40	0.000
228	4410303-HP-16	TONER CART, HP CE304A, Magenta	cart	0	0.000					0	0.000						0	0.000	10,740.40	0.000
229	4410303-HP-17	TONER CART, HP CE304A, Black	cart	0	0.000					0	0.000						0	0.000	4,166.40	0.000
230	4410303-HP-C7	TONER CART, HP CE310A, (HP-205), Cyan	cart	0	0.000					0	0.000						0	0.000	5,936.00	0.000
231	4410303-HP-27	TONER CART, HP CE311A, (HP-205), Yellow	cart	0	0.000					0	0.000						0	0.000	5,936.00	0.000
232	4410303-HP-12	TONER CART, HP CE319A, (HP-205), Magenta	cart	0	0.000					0	0.000						0	0.000	5,936.00	0.000
233	4410303-HP-08	TONER CART, HP CE305A, Black	cart	0	0.000					0	0.000						0	0.000	4,393.76	0.000
234	4410303-HP-08	TONER CART, HP CE305A, Black, High Cap	cart	0	0.000					0	0.000						0	0.000	7,768.32	0.000
235	4410303-HP-02	TONER CART, HP CE312A, (HP-20A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	3,458.40	0.000
236	4410303-HP-03	TONER CART, HP CE316A, (HP-26A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
237	4410303-HP-06	TONER CART, HP CE316A, (HP-26A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
238	4410303-HP-05	TONER CART, HP CE318A, LaserJet Pro M4053, 25K Black	cart	0	0.600					0	0.000						0	0.000	0.000	0.000
239	4410303-HP-03	TONER CART, HP CE310A, (HP-205), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	7,498.40	0.000
240	4410303-HP-05	TONER CART, HP CE310A, (HP-205), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	9,305.53	0.000
241	4410303-HP-07	TONER CART, HP CE318A, (HP-26A), LaserJet Black	cart	0	0.000					0	0.000						0	0.000	3,491.08	0.000
242	4410303-HP-03	TONER CART, HP CE318A, (HP-26A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	4,250.40	0.000
243	4410303-HP-08	TONER CART, HP CE305A, (HP-27), Black	cart	0	0.000					0	0.000						0	0.000	50,824.80	0.000
244	4410303-HP-09	TONER CART, HP CE310A, (HP-205), Cyan	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
245	4410303-HP-09	TONER CART, HP CE310A, (HP-205), Black	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
246	4410303-HP-09	TONER CART, HP CE310A, (HP-205), Yellow	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
247	4410303-HP-08	TONER CART, HP CE310A, (HP-205), Magenta	cart	0	0.000					0	0.000						0	0.000	0.000	0.000
248	4410303-HP-05	TONER CART, HP CE315A, (HP-25A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	14,166.00	0.000
249	4410303-HP-05	TONER CART, HP CE315A, Black LJ	cart	0	0.000					0	0.000						0	0.000	3,134.80	0.000
250	4410303-HP-06	TONER CART, HP CE315A, Cyan LJ	cart	0	0.000					0	0.000						0	0.000	3,169.60	0.000
251	4410303-HP-06	TONER CART, HP CE315A, Yellow LJ	cart	0	0.000					0	0.000						0	0.000	3,169.60	0.000
252	4410303-HP-06	TONER CART, HP CE315A, Magenta LJ	cart	0	0.000					0	0.000						0	0.000	3,169.60	0.000
253	4410303-HP-06	TONER CART, HP CE315A, (HP-25A), Black LaserJet	cart	0	0.000					0	0.000						0	0.000	7,957.60	0.000

286	44101035-SK80	TONER CART, SAMSUNG MLT-D205E, Black	cart			0	0.00												0	0.00						0.00	
287	44101035-SK85	TONER CART, SAMSUNG MLT-D205L, Black	cart			0	0.00												0	0.00						0.00	
288	44101035-SK90	TONER CART, SAMSUNG SCX-300, Dry Ink, Black	cart			0	0.00												0	0.00						0.00	
289	44101035-BR85	TONER CART, HP, CE753, for printer HP-6400DWB	cart			0	0.00												0	0.00						0.00	
290	44101035-CA800	TONER CART, HP, CE753, for printer HP-6400DWB	cart			0	0.00												0	0.00						0.00	
Audio and Visual Equipment and Supplies																											
291	44101035-POK01	DOCUMENT CAMERA, 3.2M pixels	unit			0	0.00												0	0.00						0.00	
292	44101035-MULTIPRO	MULTIMEDIA PROJECTOR, 4000 nlm ANSI Lumens	unit			0	0.00												0	0.00						0.00	
Flag or Accessories																											
293	55101035-NATIONAL	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	2	2	1	\$	1,716.20							0	0.00			0	0.00						2,063.04	
Printed Publications																											
294	55101035-HANDBOOK	HANDBOOK (IRA 9th), 17th Edition	book	2	1	1		149.52							0	0.00			0	0.00						149.52	
Fire Fighting Equipment																											
295	46101035-EXTINGUISHER	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	5	3	9		11,088.00						1	1,332.00				2	2,664.00						14,784.00	
296	46101035-EXTINGUISHER	FIRE EXTINGUISHER, PURE HCFC, 2.5, 4.5kgs	unit	3		3		67,728.00											0	0.00						76,128.00	
Consumer Electronics																											
297	50101035-DIGITAL	DIGITAL VOICE RECORDER, memory 4GB (expandable)	unit			0	0.00								0	0.00			0	0.00						0.00	
Furniture and Furnishings																											
298	50101035-CHAIR	CHAIR, monobloc, beige, with hydraulic, w/o armrest	piece	126		126		351,632.80							0	0.00			0	0.00						351,632.80	
299	50101035-CHAIR	CHAIR, monobloc, white, with hydraulic, w/o armrest	piece	156		156		381,600.80							0	0.00			0	0.00						381,600.80	
300	50101035-TABLE	TABLE, MONOBLOC, WHITE E, 880 x 880mm (35" x 35")	unit	1		1		1,428.00							0	0.00			0	0.00						1,428.00	
301	50101035-TABLE	TABLE, MONOBLOC, BEIGE, 880 x 880mm (35" x 35")	unit			0	0.00								0	0.00			0	0.00						0.00	
Arts and Crafts Equipment and Accessories and Supplies																											
302	60101035-CLEARBOOK	CLEARBOOK, 24 transparent pockets, for A4 size	piece	12		12		546.92						1	171.36				2	85.68						859.64	
303	60101035-CLEARBOOK	CLEARBOOK, 24 transparent pockets, for LEGAL size	piece	5	6	48		2,689.25						3	233.84				3	456.92						3,240.44	
304	60101035-ERASER	ERASER, PLASTIC/RUBBER, for pencil drawing	piece	24		24		48.52						1	14.28				5	42.84						48.00	
305	60101035-SICN PEN	SICN PEN, BLACK, liquid gel ink	piece	100		100		4,696.47						20	430.458				19	1,758.22						6,722.02	
306	60101035-SICN PEN	SICN PEN, BLUE, liquid gel ink, 0.5mm needle tip	piece	75		75		3,615.54						17	288.10				16	1,367.90						5,654.70	
307	60101035-SICN PEN	SICN PEN, RED, liquid gel ink, 0.5mm needle tip	piece	40		40		1,677.31						3	114.82				16	566.98						2,497.35	
308	60101035-WRAPPING	WRAPPING PAPER, kraft, 65gsm (-58)	pack	3		3		418.92						1	279.28				3	418.92						1,117.13	
SOFTWARE																											
44320000-SFT000	Business function specific software	license			0		0.00								0	0.00			0	0.00						0.00	

Other Categories	CDR (Compact Disk Recordable)	PCS	SPC	SP	1/100000	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0.00	0.00	0.00	
1	0	0	0	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0.00	0.00	0.00	
2	0	0	0	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0.00	0.00	0.00	
3	0	0	0	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0.00	0.00	0.00	
	0	0	0	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0	0.00	0	0.00	0	0.00	0.00	0.00	
A. TOTAL																									1,110,668.27
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									111,066.83
C. GRAND TOTAL (A + B)																									1,221,735.10
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									
G. MONTHLY CASH REQUIREMENTS																									
G.1 Available at Procurement Service Stores					539,165.00			192,114.03		109,115.79			69,810.06												841,547.97
G.2 Other Items not available at PS, but regularly purchased from other sources					159,093.00			33,216.80		43,738.00			16,932.00												269,120.30
TOTAL MONTHLY CASH REQUIREMENTS					698,258.00			170,370.83		153,196.79			86,742.06												1,110,668.27

*Agency must put the monthly requirements for air tickets both local and international

We hereby warrant that the total amount reflected in this Annual Supplier/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

STEPHAN A. ZEPHINO, M.I.G.
Proprietor/Supplier Officer

Certified Funds Available/Certified Appropriate Funds Available:

ELLEN CRISTO P. GUMMAYCO
Accountant/Local Budget Officer

Approved by:

LIZA D. BELANDRES, Ed.D.
Head of Office/Agency

Date Prepared August 24, 2018

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IV).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: <u>Iloilo State College of Fisheries - Main Tiwi Campus</u>	Contact Person: <u>Dr. Johnny B. Dolor</u>
Region: <u>VI-Bacolod</u>	Position: <u>BAC Chairman</u>
Address: <u>Tiw, Bacolod Nuevo, Iloilo</u>	E-mail: <u>licofrnabac@gmail.com</u>
	Telephone/Mobile Nos: <u>09778159440</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT			

PART I. AVAILABLE AT PROCUREMENT SERVICE STORES

Pesticides or Pest Repellents																									
1	IMISC. ILLIC. aerosol type, net content: 600ml/min	can	30	0	8	38	5,293.68	40	0	0	40	5,274.40	4	0	0	4	557.44	9	0	0	9	1,254.24	91.00	139.36	12,681.76

Solvents																									
2	METHYL. ethyl. 68%-70% scented, 500ml (500)	bottle	100	0	30	190	5,278.96	190	0	0	190	6,598.80	36	0	0	36	1,583.71	10	0	0	10	439.92	326.00	43.99	14,341.39

Color Compounds and Dispersions

3	STAMP PAD Ink, purple or violet	bottle	12	0	6	18	413.29	18	0	0	18	413.29	2	0	0	2	49.25	2	0	0	2	49.25	40.00	24.63	985.09
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Films

4	ACETATE, thickness: 0.075mm min (gauge 3)	roll	4	0	2	6	4,423.41	20	0	0	20	14,294.20	1	0	0	1	732.24	1	0	0	1	732.24	28.00	732.24	20,642.59
5	CARBON ILL.M. Pk. 10x8, size 200mm x 202mm	box	1	0	0	1	208.52	1	0	0	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	2.00	208.52	417.04
6	CARBON ILL.M. Pk. 10x8, size 210mm x 210mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00

Paper Materials and Products

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year																								
		Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug				Sept	Q3	Amount	Oct	Nov	Dec	Q4	Amount																
7) 10155-CAD01 CARTOLINA, assorted colors	pack	5	0	2	7	509.45	20	0	0	20	1,155.58	2	0	0	2	145.56	1	0	0	1	72.78	30.00	72.78	2,183.38																
8) 10156-CF1M CONTINUOUS FORM, 1 PLY, 280 x 24mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
9) 10156-CF1Z CONTINUOUS FORM, 1 PLY, 280 x 28mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
10) 10156-CF1Z CONTINUOUS FORM, 2 ply, 280 x 28mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
11) 10156-CF1Z CONTINUOUS FORM, 2 ply, 280mm x 24mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
12) 10156-CF1Z CONTINUOUS FORM, 3 PLY, 280 x 24mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
13) 10156-CF1Z CONTINUOUS FORM, 3 PLY, 280 x 28mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
14) 10156-UL1Cm LOOSELEAF COVER, made of chipboard, for legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
15) 10156-10P90c NOTE PAD, silk con, 50mm x 20mm (2" x 3") min	pad	100	0	8	108	3,479.67	36	0	0	36	1,159.89	12	0	0	12	386.63	8	0	0	8	257.75	164.00	32.22	5,285.95																
16) 10156-10P94c NOTE PAD, silk con, 20mm x 100mm (3" x 4") min	pad	36	0	8	44	2,406.916	36	0	0	36	2,018.02	12	0	0	12	672.67	8	0	0	8	488.45	100.00	56.06	5,605.60																
17) 10156-10P50g NOTE PAD, silk con, 20mm x 20mm (3" x 3") min	pad	71	0	8	79	3,278.18	36	0	0	36	1,492.86	12	0	0	12	492.95	8	0	0	8	331.97	135.00	41.50	5,601.96																
18) 10156-10P51c NOTEBOOK, STENOGRAPHIC, spiral, 40 leaves	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
19) 10156-10P10M PAPER, MULTI COPY, 80gsm, size 200mm x 297mm	ream	300	0	50	350	46,429.92	595	0	0	595	78,760.816	70	0	0	70	9,205.98	67	0	0	67	8,868.87	1,082.00	132.37	143,225.64																
20) 10156-10P10M PAPER, MULTI COPY, 80gsm, size 210mm x 330mm	ream	552	0	0	552	85,423.10	145	0	0	145	172,191.04	130	0	0	130	20,117.26	111	0	0	110	13,171.47	1,938.00	594.75	239,190.38																
21) 10156-10P10M PAPER, Multi purpose (COPY) Legal, 70 gsm	ream	22	0	0	22	2,579.32	50	0	0	50	5,275.72	50	0	0	50	5,275.72	46	0	0	46	5,267.66	168.00	114.51	19,238.42																
22) 10156-10P10M PAPER, Pads, ruled, size 210mm x 300mm (1 1/2mm)	ream	121	0	0	121	15,272.48	169	0	0	169	21,566.48	50	0	0	50	6,498.96	42	0	0	42	5,479.13	382.00	105.98	49,652.05																
23) 10156-10P10M PAPER, PAPER, ruled, size 210 x 297mm, multi-purpose	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
24) 10156-10P10M PAPER, THERMAL, 50gsm, size 210mm x 297mm, 2-join	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00																
25) 10156-10P10M RECORD BOOK, 300 PAGES, size 210mm x 270mm	book	150	0	1	151	10,678.72	50	0	0	50	3,536.00	4	0	0	4	282.88	0	0	0	0	0.00	205.00	70.72	14,497.60																
26) 10156-10P10M RECORD BOOK, 300 PAGES, size 210mm x 270mm	book	50	0	0	50	5,096.00	30	0	0	30	3,057.60	2	0	0	2	203.84	10	0	0	10	1,070.20	92.00	101.92	9,376.64																
27) 10156-10P10M TOILET TISSUE, PAPER 2-ply, stocks 150 pills	pack	60	0	8	68	4,448.39	70	0	0	70	4,679.12	24	0	0	24	1,569.98	12	0	0	12	784.99	174.00	65.42	11,382.38																
Batteries and Cables and Accessories																																								
29) 20100-10P10M BATTERY, dry cell, AA, 2 pieces per blister pack	pack	24	0	6	30	591.86	40	0	0	40	789.15	6	0	0	6	118.37	0	0	0	0	0.00	76.00	19.73	1,499.35																
30) 20100-10P10M BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	15	0	6	21	409.50	30	0	0	30	585.00	3	0	0	3	58.50	0	0	0	0	0.00	54.00	19.50	1,053.00																
31) 20100-10P10M BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	88.40	0.00																
Manufacturing Components and Supplies																																								
31) 310106-10P10M GULF, all purpose, gross weight: 200 grams min	jar	7	0	73	80	3,825.54	82	0	0	82	3,921.17	2	0	0	2	95.64	1	0	0	1	47.81	165.00	47.82	7,890.17																
33) 310106-10P10M START WIRE, for heavy duty staples, (2313)	box	166	0	54	220	4,548.54	168	0	0	168	3,472.43	8	0	0	8	165.40	29	0	0	29	599.58	475.00	20.68	8,786.96																
34) 310106-10P10M START WIRE, STANDARD, (2616)	box	103	0	30	133	2,606.81	49	0	0	49	982.51	11	0	0	11	220.56	17	0	0	17	349.87	210.00	20.05	4,210.75																
35) 310106-10P10M TAPE, ELECTRICAL, 18mm x 100mm	roll	19	0	7	26	472.20	54	0	0	54	982.80	5	0	0	5	91.00	2	0	0	2	30.40	87.00	18.20	1,583.40																
36) 310106-10P10M TAPE, MASKING, width 24mm (11mm)	roll	30	0	4	34	1,874.08	30	0	0	30	1,653.60	4	0	0	4	220.48	4	0	0	4	220.48	72.00	55.12	3,968.64																

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
						Amount					Amount								Amount					Amount	
37	370303 TABox (4mm)	roll	30	0	4	34	3694.40	30	0	0	30	3398.00	3	0	0	3	319.80	0	0	0	60.00	67.00	106.00	7,142.20	
38	380307 TABox (4mm)	roll	30	0	4	34	648.80	20	0	0	20	364.00	6	0	0	6	109.20	0	0	0	60.00	60.00	60.00	1,092.00	
39	390304 TABox (4mm)	roll	141	0	16	157	1428.20	142	0	0	142	1,337.20	20	0	0	20	182.00	0	0	0	150.50	339.00	9.10	3,084.90	
40	400301 TABox (4mm)	roll	53	0	8	61	1100.20	70	0	0	70	1,274.00	10	0	0	10	182.00	0	0	0	120.40	153.00	18.20	2,784.50	
41	410309 TABox (1) Roll per roll	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
Heating and Ventilation and Air Circulation																									
42	420304 E-Fan type, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
43	430304 E-Fan metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
44	440304 E-Fan blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
45	450304 E-Fan blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
Lighting and Fixtures and Accessories																									
46	460305 E-Fan light bulb, LED, 7 watts per individual box	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
47	470304 E-Fan individual box	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
Measuring and Observing and Testing Equipment																									
48	480308 RULER, plastic, 450mm (18"), width 38mm unit	piece	24	0	4	28	433.31	50	0	0	50	773.76	4	0	0	4	61.90	25	0	0	25	380.88	107.00	15.48	1,655.85
Cleaning Equipment and Supplies																									
49	490305 AIR FRESHENER, aerosol, 280ml/5.9oz unit	can	0	0	16	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	0	0	8	698.48	8.00	80.06	688.48
50	500304 BROOM, soft (bamboo)	piece	36	0	4	40	5,200.00	40	0	0	40	5,200.00	2	0	0	2	260.00	0	0	0	2	260.00	84.00	190.00	10,920.00
51	510304 BROOM, length: 2600mm unit	piece	30	0	10	30	917.28	20	0	0	20	614.57	2	0	0	2	64.15	0	0	0	2	64.15	52.00	30.58	1,589.95
52	520309 BRUSH, TOILET BRUSH, AND BRUSH, 500ml/16.9oz unit	bottle	52	0	8	60	2,490.00	50	0	0	50	2,080.00	12	0	0	12	499.20	16	0	0	16	665.60	138.00	41.60	5,740.80
53	530305 CLEANER, SCOURING POWDER, 950g unit	can	0	0	10	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
54	540305 CLEANER, 140 grains as packed	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
55	550305 CLEANER, all purpose, 1kg	pack	27	0	12	39	1,459.75	30	0	0	30	1,123.89	24	0	0	24	898.31	6	0	0	6	224.58	99.00	37.43	3,705.53
56	560303 DISINFECTANT SPRAY, aerosol type, 400-500 grams	can	30	0	6	36	4,477.28	42	0	0	42	5,165.16	12	0	0	12	1,475.76	7	0	0	7	800.86	97.00	121.98	11,929.05
57	570305 DUST PAN, non-rigid plastic, w/ detachable handle	piece	62	0	7	69	1,213.63	20	0	0	20	480.20	2	0	0	2	49.67	2	0	0	2	49.67	93.00	24.84	2,309.67
58	580305 FLOOR WAX, PASTE, RED	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
59	590303 FURNITURE CLEANER, aerosol type, 300ml unit per can	can	12	0	4	16	1,392.76	24	0	0	24	2,036.64	2	0	0	2	174.22	0	0	0	0.00	42.00	87.36	3,669.12	
60	600303 MOP, ROLLER, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
61	610301 MOP, heavy duty, aluminum, screw type	piece	4	0	2	6	873.60	20	0	0	20	2,910.00	0	0	0	0	0.00	1	0	0	1	145.60	27.00	145.60	3,931.20
62	620303 MOP HEAD, made of rayon, weight: 400 grams, unit	piece	4	0	4	8	881.92	16	0	0	16	1,263.84	0	0	0	0	0.00	1	0	0	1	100.24	23.00	110.24	2,756.00
63	630303 MOPS, all carbon, 32 pieces per kilogram unit	bundle	2	0	1	3	149.07	3	0	0	3	149.07	1	0	0	1	49.69	0	0	0	0	0.00	7.00	49.69	347.84

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year													
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
64	4775da-SC-Son nylon, 140 x 220mm	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	102.56	0.00	2,385.31				
65	4775da-TB-Box WASHBAG, plastic, transparent	roll	3	0	4	7	979.16	7	0	0	979.16	1	0	0	199.88	1	0	0	0	1	199.88	0.00	16.00	199.88	2,385.08					
66	4775da-WashBag WASHBAGSET, nonfold plastic	piece	12	0	6	18	424.52	36	0	0	849.14	2	0	0	424.52	2	0	0	0	2	424.52	0.00	56.00	33.59	1,320.88					
Information and Communication Technology(ICT) Equipment and Devices and Accessories																														
67	4775da-DK-03 Desktop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	39,208.00	0.00	0.00					
68	4775da-DK-04 DVD REWRITABLE, speed 4x, min, 4x24 capacity, min	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	21.79	0.00	0.00					
69	4775da-ZHD-01 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	2,724.80	0.00	0.00					
70	4775da-FD-Box FLASH DRIVE, 16 GB capacity	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	278.64	0.00	0.00					
71	4775da-CT-01 Laptop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	35,916.40	0.00	0.00					
72	4775da-MO-01 MOUSE, optical, USB connection	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	134.99	0.00	0.00					
73	4775da-PR-01 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	33431.28	0.00	0.00					
74	4775da-PR-02 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	2,995.52	0.00	0.00					
75	4775da-PR-03 PRINTER, LASER, monochrome, network ready	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	224.88	0.00	0.00					
76	76 N/A	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
77	77 N/A	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
78	78 N/A	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
79	79 N/A	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
80	80 N/A	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
81	81 N/A	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00					
Office Equipment and Accessories and Supplies																														
82	4775da-CL-Box CLIP, model, white, dustless, length: 28mm min	box	10	0	0	10	256.78	78	0	0	2,002.85	1	0	0	25.68	1	0	0	0	1	25.68	0	0	0	0	0.00	89.00	25.68	2,385.31	
83	4775da-BK-Box CLIP, BACKCOLOR, all metal, clamping: 9mm (4mm)	box	190	0	14	204	1,594.52	46	0	0	348.28	28	0	0	211.99	35	0	0	0	28	211.99	0	0	0	0	0	0.00	313.00	7.52	2,369.79
84	4775da-BK-Box CLIP, BACKCOLOR, all metal, clamping: 25mm (4mm)	box	81	0	10	91	3,218.96	74	0	0	991.24	20	0	0	267.90	3	0	0	0	20	267.90	0	0	0	0	0	0.00	188.00	13.40	2,518.30
85	4775da-BK-Box CLIP, BACKCOLOR, all metal, clamping: 25mm (4mm)	box	69	0	4	73	1,500.18	90	0	0	1,849.54	20	0	0	411.01	25	0	0	0	20	411.01	0	0	0	0	0	0.00	208.00	20.55	4,274.48
86	4775da-BK-Box CLIP, BACKCOLOR, all metal, clamping: 30mm (4mm)	box	52	0	1	53	2,292.16	30	0	0	1,485.60	16	0	0	632.32	20	0	0	0	16	632.32	0	0	0	0	0	0.00	124.00	39.52	4,900.48
87	4775da-CL-Box CORRECTION TAPE, blue base type, UL 6mm min	piece	219	0	32	251	4,406.38	185	0	0	3,247.21	10	0	0	175.55	10	0	0	0	10	175.55	0	0	0	0	0	0.00	456.00	12.66	8,005.17
88	4775da-DF-Box DATA FILE BOX, made of clipboard, with release tabs	piece	274	0	42	316	22,951.24	520	0	0	39,728.88	60	0	0	4,182.04	64	0	0	0	60	4,182.04	0	0	0	0	0	0.00	1,010.00	69.28	70,481.84
89	4775da-DF-Box DATA FOLDER, made of clipboard, high back	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
90	4775da-DF-Box ENVELOPE DOCUMENTARY for A4 size document	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	408.14	0.00	
91	4775da-DF-Box ENVELOPE DOCUMENTARY for legal size document	box	2	0	1	3	1,554.23	4	0	0	2,022.30	1	0	0	518.08	1	0	0	0	1	518.08	0	0	0	0	0	0.00	518.08	9.00	4,662.68
92	4775da-DF-Box ENVELOPE EXPANDIBLE, K&A THOUGHT for legal size doc	box	2	0	1	3	2,215.20	3	0	0	2,275.80	1	0	0	738.40	2	0	0	0	1	738.40	0	0	0	0	0	0.00	1,420.80	9.00	6,645.60
93	4775da-DF-Box ENVELOPE EXPANDIBLE, PLASTIC, 650mm, the business mini	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.49	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
			0	0	4	21	6,901.44	4	0	0	4	13,915.6	1	0				0	1	386.64	1	0	0	0	1	328.64
94	449016 ENVELOPE ENVVELOPE, MAN, INC, white, 8oz per 50	box	12	0	0	21	6,901.44	4	0	0	4	13,915.6	1	0	0	1	386.64	1	0	0	1	328.64	27,000	328.64	8,573.28	
95	449018 ENVELOPE ENVVELOPE, mailing, white, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	410.80	0.00
96	449019 ENVELOPE DONSEL, TEL, for binderboard/binderboard	piece	0	0	1	1	1.11	1.11	160	0	0	1,777.15	4	0	0	4	44.43	2	0	0	2	22.21	167,500	11.11	1,854.90	0.00
97	449020 ENVELOPE FASTENER, ME TA, zirconium between prongs	box	40	0	8	48	3,287.93	60	0	0	60	4,738.91	20	0	0	20	1,578.39	12	0	0	12	946.98	140,000	78.92	11,048.13	0.00
98	449021 ENVELOPE FILE ORGANIZER, expanding, plastic, 12 pockets	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	70.61	0.00	0.00
99	449022 ENVELOPE FILE TAB DIVIDER, Bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	12.48	0.00	0.00
100	449023 ENVELOPE FILE TAB DIVIDER, Bristol board, for legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	16.64	0.00	0.00
101	449024 ENVELOPE FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	252.29	0.00	0.00
102	449025 ENVELOPE FOLDER, FANCY, for legal size documents	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	391.20	0.00	0.00
103	449026 ENVELOPE FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.98	0.00	0.00
104	449027 ENVELOPE FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	213.72	0.00	0.00
105	449028 ENVELOPE FOLDER, PRESSEBOARD, size zirconium x zirconium (5mm)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	746.72	0.00	0.00
106	449029 ENVELOPE FOLDER, JACKBOARD, for A4 size documents	pack	3	0	1	4	809.44	9	0	0	9	1,956.24	1	0	0	1	217.30	1	0	0	1	217.30	15,000	217.36	3,260.40	0.00
107	449030 ENVELOPE FOLDER, JACKBOARD, for legal size documents	pack	23	0	25	48	1,442.49	39	0	0	39	10,939.77	3	0	0	3	838.91	6	0	0	6	674.38	96,500	279.64	26,844.98	0.00
108	449031 ENVELOPE INDEX TAB, self-adhesive, transparent	box	110	0	0	110	5,706.27	86	0	0	86	4,461.27	6	0	0	6	311.25	13	0	0	13	674.38	215,000	51.88	14,153.17	0.00
109	449032 ENVELOPE MACAZINE FILE BOX, LAMINATED, made of chipboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	0.00
110	449033 ENVELOPE MARKER, TUBERKESCENT, assorted colors, per set	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.23	0.00	0.00
111	449034 ENVELOPE MARKER, whiteboard, blue, felt tip, bullet type	piece	6	0	0	6	609.92	66	0	0	66	680.22	24	0	0	24	247.55	12	0	0	12	123.68	62,000	10.31	639.00	0.00
112	449035 ENVELOPE MARKER, whiteboard, red, felt tip, bullet type	piece	7	0	0	7	72.14	40	0	0	40	472.26	2	0	0	2	20.61	0	0	0	2	12.31	49,000	10.31	505.01	0.00
113	449036 ENVELOPE MARKER, PE RMANN NT, bullet type, black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9.65	0.00	0.00
114	449037 ENVELOPE MARKER, PE RMANN NT, bullet type, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9.65	0.00	0.00
115	449038 ENVELOPE MARKER, PE RMANN NT, bullet type, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9.65	0.00	0.00
116	449039 ENVELOPE MARKER, PE RMANN NT, bullet type, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9.65	0.00	0.00
117	449040 ENVELOPE PAPER CLIP, wing/plastic, coal, length: 30mm min	box	139	0	0	67	4,213.94	100	0	0	100	598.00	30	0	0	30	179.40	24	0	0	24	143.52	357,000	5.98	2,134.86	0.00
118	449041 ENVELOPE PAPER CLIP, wing/plastic, coal, length: 48mm min	box	156	0	0	219	2,790.06	100	0	0	100	1,294.00	30	0	0	30	382.20	24	0	0	24	143.52	373,000	12.74	4,752.02	0.00
119	449042 ENVELOPE PERK II, lead, w/ eraser, wood cased, hardness: HB	box	40	0	41	81	1,683.96	30	0	0	30	633.69	36	0	0	36	748.43	29	0	0	29	602.99	176,000	20.79	3,658.97	0.00
120	449043 ENVELOPE RING BINDER, 50 rings, plastic, zirconium x 1.2mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	201.64	0.00	0.00
121	449044 ENVELOPE RUBBER BAND, zirconium nitrate flat length: 483	box	15	0	0	18	4,340.96	4	0	0	4	386.88	1	0	0	1	96.72	3	0	0	3	96.72	24,400	96.72	2,321.28	0.00
122	449045 ENVELOPE STAMP PAD, HELI, used dimension: 60mm x 60mm min	piece	11	0	0	14	387.30	24	0	0	24	663.94	2	0	0	2	55.33	6	0	0	6	165.98	48,000	27.66	1,277.54	0.00
123	449046 ENVELOPE UTILITY KNIFE, for heavy duty cutter	piece	12	0	4	24	247.23	40	0	0	40	470.91	12	0	0	12	141.27	9	0	0	9	105.96	82,000	11.77	965.37	0.00
124	449047 ENVELOPE UTILITY KNIFE, for general purpose heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.40	0.00	0.00
125	449048 ENVELOPE UTILITY KNIFE, for general purpose heavy duty	piece	3	0	14	17	8,132.43	11	0	0	11	5,267.17	2	0	0	2	956.76	1	0	0	1	478.38	31,000	478.38	14,829.76	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
			0	0	0	0	0.00	0	0	0	0	0	0.00	0				0	0	0	0.00	0	0	0	0
57	440205-HP-C48 INR CART, HP G9070A (HP72) 69ml Grey	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
58	440205-HP-B45 INR CART, HP C6409A (HP72) 160ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
59	440205-HP-B7 INR CART, HP C6409WA (HP60) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
60	440205-HP-B7 INR CART, HP C6430WA (HP60), Tf color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
61	440205-HP-B5 INR CART, HP C0887WA (HP703) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
62	440205-HP-T3 INR CART, HP C0888WA (HP703), Tf color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
63	440205-HP-C9 INR CART, HP C0972WA (HP908), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
64	440205-HP-S40 INR CART, HP C0973WA (HP908), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
65	440205-HP-Y9 INR CART, HP C0974WA (HP908), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
66	440205-HP-B40 INR CART, HP C0975WA (HP908), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
67	440205-HP-B40 INR CART, HP C0976WA (HP908), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
68	440205-HP-B40 INR CART, HP C0977WA (HP908), Titanium	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
69	440205-HP-B40 INR CART, HP C0978WA (HP908), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
70	440205-HP-C9 INR CART, HP C0966A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
71	440205-HP-K49 INR CART, HP C1562A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
72	440205-HP-Y9 INR CART, HP C1668A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
73	440205-HP-B43 INR CART, HP C0958WA (HP958), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
74	440205-HP-C43 INR CART, HP C0964WA (HP958), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
75	440205-HP-K43 INR CART, HP C0974WA (HP958), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
76	440205-HP-Y43 INR CART, HP C0984WA (HP958), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
77	440205-HP-B46 INR CART, HP C0924WA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
78	440205-HP-B36 INR CART, HP C0930WA (HP704), Tf color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
79	440205-HP-B43 INR CART, HP C077WA (HP78), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
80	440205-HP-T33 INR CART, HP C208WA (HP928), Titanium	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
81	440205-HP-B43 INR CART, HP C208WA (HP928), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
82	440205-HP-C43 INR CART, HP C209WA (HP928), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
83	440205-HP-M43 INR CART, HP C209WA (HP928), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
84	440205-HP-Y43 INR CART, HP C209WA (HP928), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
85	440205-HP-T43 INR CART, HP C0964WA (HP980), Tf color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
86	440205-HP-B43 INR CART, HP C0977WA (HP980), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
87	440205-HP-C50 INR CART, HP C0958WA (HP958) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		
88	440205-HP-B50 INR CART, HP C0958WA (HP958) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
			0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00	0	0	0	0	0
189	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
190	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
191	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
192	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
193	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
194	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
195	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
196	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
197	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
198	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
199	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
200	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
201	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
202	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
203	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
204	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
205	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
206	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
207	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
208	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
209	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
210	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
211	4402005-HP1050 Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
212	4402005-HP1050 Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
213	4402005-HP1050 Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
214	4402005-HP1050 Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
215	4402005-HP1050 Black (HP95A)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
216	4402005-HP1050 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
217	4402005-HP1050 Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
218	4402005-HP1050 Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
219	4402005-HP1050 Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	
220	4402005-HP1050 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
		0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00	0	0	0	0	0.00
4400303 HP C24	TONER CART, HP CE240A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00	
4400303 HP 74	TONER CART, HP CE 74A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00	
4400303 HP 24	TONER CART, HP CE 24A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00	
4400303 HP 85	TONER CART, HP CE 85A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,690.80	0.00	
4400303 HP 86	TONER CART, HP CE 86A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,724.80	0.00	
4400303 HP 86	TONER CART, HP CE 86A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00	
4400303 HP 86	TONER CART, HP CE 86A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00	
4400303 HP 86	TONER CART, HP CE 86A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00	
4400303 HP 86	TONER CART, HP CE 86A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00	
4400303 HP 87	TONER CART, HP CE 87A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,808.80	0.00	
4400303 HP 87	TONER CART, HP CE 87A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.80	0.00	
4400303 HP 87	TONER CART, HP CE 87A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.80	0.00	
4400303 HP 87	TONER CART, HP CE 87A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.80	0.00	
4400303 HP 88	TONER CART, HP CE 88A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,079.92	0.00	
4400303 HP 88	TONER CART, HP CE 88A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,213.44	0.00	
4400303 HP 88	TONER CART, HP CE 88A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,932.80	0.00	
4400303 HP 88	TONER CART, HP CE 88A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,000	0.00	
4400303 HP 89	TONER CART, HP CE 89A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,610.88	0.00	
4400303 HP 89	TONER CART, HP CE 89A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,241.20	0.00	
4400303 HP 89	TONER CART, HP CE 89A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,962.80	0.00	
4400303 HP 89	TONER CART, HP CE 89A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,610.88	0.00	
4400303 HP 90	TONER CART, HP CE 90A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,051.60	0.00	
4400303 HP 90	TONER CART, HP CE 90A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,946.80	0.00	
4400303 HP 90	TONER CART, HP CE 90A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,962.80	0.00	
4400303 HP 90	TONER CART, HP CE 90A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,610.88	0.00	
4400303 HP 91	TONER CART, HP CE 91A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,156.80	0.00	
4400303 HP 91	TONER CART, HP CE 91A, Cyan	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00	
4400303 HP 91	TONER CART, HP CE 91A, Yellow	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00	
4400303 HP 91	TONER CART, HP CE 91A, Magenta	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00	
4400303 HP 92	TONER CART, HP CE 92A, Black	cart	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
153	4409003 HP100 Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,389.20	0.00
154	4409003 HP100 Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
155	4409003 HP100 Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	9,474.40	0.00
156	4409003 HP100 Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
157	4409003 HP100 Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	9,474.40	0.00
158	4409003 HP100 Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
159	4409003 HP100 Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	9,474.40	0.00
160	4409003 HP100 Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
161	4409003 HP100 Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
162	4409003 HP100 Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
163	4409003 HP100 Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
164	4409003 HP100 Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
165	4409003 HP100 Black (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	4,440.80	0.00
166	4409003 HP100 Cyan (HP400X) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,441.20	0.00
167	4409003 HP100 Cyan (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	5,049.20	0.00
168	4409003 HP100 Cyan (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,472.40	0.00
169	4409003 HP100 Yellow (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	5,049.20	0.00
170	4409003 HP100 Yellow (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,472.40	0.00
171	4409003 HP100 Magenta (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	5,049.20	0.00
172	4409003 HP100 Magenta (HP400X)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,472.40	0.00
173	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	3,164.22	0.00
174	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,482.80	0.00
175	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	3,972.80	0.00
176	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	8,874.32	0.00
177	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	9,510.40	0.00
178	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	3,611.60	0.00
179	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,912.00	0.00
180	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,444.00	0.00
181	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,787.20	0.00
182	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,745.60	0.00
183	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	2,124.00	0.00
184	4409003 HP100 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	4,617.60	0.00

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year												
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
Item # Specifications																													
285	44030352-010 TONER CART, SAMSUNG ML-T-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	9,464,000	0.00	
286	44030352-010 TONER CART, SAMSUNG ML-T-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	9,204,000	0.00	
287	44030352-010 TONER CART, SAMSUNG ML-T-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	5,064,880	0.00	
288	44030352-010 TONER CART, SAMSUNG SC-X-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	4,352,600	0.00	
289	44030352-010 TONER CART, SAMSUNG SC-X-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	6,069,440	0.00	
290	44030352-010 TONER CART, SAMSUNG SC-X-D205L Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	13,309,360	0.00	
Audio and Visual Equipment and Supplies																													
291	45030370-010 DOCUMENT CAMERA, 3.2M Pixels	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	28,860,000	0.00	
292	45030370-010 MULTIMEDIA PROJECTOR, 4000 lumen ANSI Lumens	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	18,616,000	0.00	
Fig or Accessories																													
293	52000370-010 PHILIPINE NATIONAL TAG, 100L paperback	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	349,280	0.00	
Printed Publications																													
294	52000370-010 HANDBOOK (VA 918), 7th Edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	46,280	0.00	
Fire Fighting Equipment																													
295	46030370-010 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5Kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,144,400	0.00	
296	46030370-010 FIRE EXTINGUISHER, PURE HALON 123, 4.5Kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	4,992,000	0.00	
Consumer Electronics																													
297	52000370-010 DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	6,828,140	0.00	
Furniture and Furnishings																													
298	56030370-010 CHAIR, monoleo, beige, with backrest, wrought-iron	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	262,600	0.00	
299	56030370-010 CHAIR, monoleo, white, with backrest, wrought-iron	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	262,600	0.00	
300	56030370-010 TABLE, MONOLEO, WHITE, 889 x 889mm (35" x 35")/in	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,316,000	0.00	
301	56030370-010 TABLE, MONOLEO, BEIGE, 889 x 889mm (35" x 35")/in	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,316,000	0.00	
Arts and Crafts Equipment and Accessories and Supplies																													
302	60030370-010 CLEARBOOK, 20 transparent pockets, for A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	39,780	0.00	
303	60030370-010 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	28	0	15	43	1,822.34	354	0	0	0	15,000.92	4	0	0	0	0	0	0	0	0	0	0	0	0	0.00	628,080	47,200	17,672,416
304	60030370-010 ERASER, PLASTIC, RUBBER, for pencil and writing	piece	24	0	3	27	119.34	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	88,440	47,000	207,240
305	60030370-010 SICK FIBR BLACK, liquid ink, 6.5mm, recede tip	piece	142	0	10	152	5,433.96	78	0	0	0	2,699.67	36	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,038,240	301,000	10,417,972
306	60030370-010 SICK FIBR BLUE, liquid ink, 6.5mm, recede tip	piece	50	0	10	50	4,218.56	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	34,600	50,000	1,730,560
307	60030370-010 SICK FIBR RED, liquid ink, 6.5mm, recede tip	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	34,600	0.00	0.00
308	60030370-010 WAFERING PAPER, kraft, 65gsm (35)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	109,670	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year											
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
SOFTWARE																												
1	433000SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
2	433000SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
3	433000SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
4	433000SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
5	433000SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
6	433000SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
7	433000SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
8	433000SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
9	433000SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
10	433000SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
11	433000SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
12	433000SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
13	433000SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
14	433000SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
15	433000SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
16	433000SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
OTHER SOFTWARE																												
PASSENGER AIR TRANSPORTATION																												
1	285000A4300	# Airline Ticket	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00
COMMON ELECTRICAL SUPPLIES																												
1		3 Gang Outlet for Extension	pcs	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	765.00
2		4 Hole Panel Box	pcs	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	533.50
3		Aluminum T10W 10mm	mtl	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	113.50
4		duplex wire #4	mtl	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	76.50
5		Flat Cord AWG no.2 unbrn	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3,519.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Amount					
COMMON OFFICE EQUIPMENT																										
1					0	0.00				0	0.00						0	0.00	0.00							
2					0	0.00				0	0.00						0	0.00	0.00							
3					0	0.00				0	0.00						0	0.00	0.00							
4					0	0.00				0	0.00						0	0.00	0.00							
5					0	0.00				0	0.00						0	0.00	0.00							
COMMON OFFICE SUPPLIES																										
1	Ballpen (red)	PCS	0	0	0	0.00	44	0	0	44	213.40	10	0	0	0	10	48.50	0	0	0	0	0.00	54.00	4.85	261.90	
2	Correction pen	PCS	62	0	0	8,246.70	62	0	0	62	0.00	10	0	0	0	10	3,248.50	12	0	0	0	12	4,498.20	146.80	374.85	54,728.10
3	Cartolina (White)	PCS	26	0	58	93.60	264	0	0	264	950.40	25	0	0	0	25	208.00	20	0	0	0	20	72.00	393.00	3.60	1,414.80
4	CLRW w/Case	PCS	10	0	0	428.50	0	0	0	0	0.00	10	0	0	0	10	428.50	0	0	0	0	0	0.00	36.00	42.85	857.00
5	DMO REWRITABLE, speed 48 mth, 4-cub capacity min	PCS	22	0	0	392.20	0	0	0	0	0.00	30	0	0	0	30	535.50	0	0	0	0	0	0.00	32.00	17.85	928.20
COMMON JANITORIAL SUPPLIES																										
1	Battery 9 volts	PCS	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	31.90	0.00
2	Battery C/MS	PCS	2	0	0	816.00	0	0	0	0	2,448.00	2	0	0	0	2	816.00	0	0	0	0	0	0.00	10.00	408.00	4,080.00
3	Chlorine	cont	1	0	0	0.00	0	0	0	0	0.00	1	0	0	0	1	7,267.50	0	0	0	0	0	0.00	2.00	7,267.50	14,535.00
4	Gloves (Rubber)	set	0	0	2	407.00	18	0	0	18	3,663.00	2	0	0	0	2	407.00	2	0	0	0	2	407.00	24.00	203.50	4,884.00
5	lites	PCS	1	0	1	260.35	16	0	0	16	4,165.60	2	0	0	0	2	520.70	0	0	0	0	0	0.00	278.35	260.35	72,468.42
Office Equipment and Accessories																										
1					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
2					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
3					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
4					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
5					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
Office Supplies																										
1					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
2					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
3					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
4					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
5					0	0.00				0	0.00						0	0.00	0.00				0.00	0.00		
Audio and visual presentation and composing equipment																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year											
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
Photographic or fitting or video equipment																											
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
Cleaning Equipment and Supplies																											
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
Paper Materials and Products																											
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
Lighting and fixtures and accessories																											
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
Electrical equipment and components and supplies																											
1					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total quantity for the year	Price Catalogue	Total Amount for the year														
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount						
Computer Supplies																														
1					0	0.00			0	0.00				0	0.00								0	0.00	0.00			0.00		
2					0	0.00			0	0.00				0	0.00									0	0.00	0.00			0.00	
3					0	0.00			0	0.00				0	0.00									0	0.00	0.00			0.00	
					0	0.00			0	0.00				0	0.00									0	0.00	0.00			0.00	
Common ICT Equipment																														
1					0	0.00			0	0.00				0	0.00									0	0.00	0.00			0.00	
2					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
3					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
CONSUMABLES																														
1					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
2					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
3					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
Other Categories																														
1					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
2					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
3					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
					0	0.00			0	0.00				0	0.00										0	0.00	0.00			0.00
A. TOTAL																														
												P										1,750,544.72								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year					
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			P		175,054.47
C. GRAND TOTAL (A + B)																			P		1,925,599.19
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																			P		
C. MONTHLY CASH REQUIREMENTS																			P		
C.1 Available at Procurement Service Stores																			P		1,595,622.30
C.2 Other items not available at PS but regularly purchased from other sources																			P		51,524.80
TOTAL MONTHLY CASH REQUIREMENTS																			P		1,647,147.10

*Agency must pay the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


HEIREYVIE JOY D. APRESTO, MPA
 Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:


MILA D. BEDIA
 Accountant / Local Budget Officer

Approved by:


RODOLFO G. HINOJOSA, EDM
 Head of Office/Agency

Date Prepared: August 29, 2018