ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: ILOILO STATE COLLEGE OF FISHERIES DINGLE CAMPUS

Period Covered: CY 2017

1,863,500,00 7 1,863,500,00 7 1,863,500,00 7 1,322,913,70 1,322,9	Procurement Awarded Activities	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility	No. of Bid Opportunities Posted at Dhilcens	No. of Contract Award Posted	Total No. Of Contracts that Incurred negative	Total No. of contracts with amendments to	No. of Contracts Awarded within
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CT DATE CONTROL OF	15 (10	7,517,369,58						-			THE DESIGNATION

* Should Include foreign-funded publicky-bid projects per procurement type
** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted





GODELYN G. HISOLE, DM SUC President II

Name of Age Name of Res	ncy:	ILOILO STATE COLLEGE OF NOLI L. GERONA	FISHERIES - DINGLE CAMPUS	Date:	28-Ago-18
	portuent	NOLI E. GERONA		Position:	BAC Chairperson
Instruction: P	ut a check (√ what is asked) mark inside the box besi . Please note that all quesi	de each condition/requirement me tions must be answered complete	et as provided below and t	then fill in the corresponding blanks
			es of procurement, given the follo		
7	7	epares APP using the pre			
✓	Approved please pro	APP is posted at the Proceed ovide link: www.iscof.edu	uring Entity's Website .ph		
✓	Submissio please p	n of the approved APP to provide submission date:	the GPPB within the prescribed de 11/30/2017	eadline	
2. Do you prep Procure your (oare an Annua Common-Use	al Procurement Plan for Co Supplies and Equipment	ommon-Use Supplies and Equipm from the Procurement Service? (5	nent (APP-CSE) and b)	
7	Agency pre	epares APP-CSE using pre	escribed format		
V	ns Guideini	n of the APP-CSE within the es for the Preparation of A rovide submission date:	e period prescribed by the Depart unnual Budget Execution Plans iss 1/12/2017	ment of Budget and Mana ued annually	agement in
-	Proof of ac	tual procurement of Comr	non-Use Supplies and Equipment	from DBM-PS	
n the condu	ct of procuren	nent activities using Repea	t Order, which of these conditions	is/are met? (2e)	
		ntract awarded through co			
	The goods four (4) unit	under the original contract s per item	must be quantifiable, divisible and	consisting of at least	
	The unit price	ce is the same or lower that us to the government after	an the original contract awarded the price verification	rough competitive bidding	which is
	The quantity	of each item in the original	al contract should not exceed 25%	S •	
	Modality was original cont within the sa	ract, provided that there ha	m the contract effectivity date state as been a partial delivery, inspection	ed in the NTP arising from on and acceptance of the	the goods
the conduc	t of procurem	ent activities using Limited	Source Bidding (LSB), which of the	nese conditions is/are met	? (2f)
			e HOPE issues a Certification reso		
		and Issuance of a List of P	re-Selected Suppliers/Consultants		
	Transmittal o	of the Pre-Selected List by	the HOPE to the GPPB		
	Within 7cd fro procurement place within t	opportunity at the PhilGEI	owledgement letter of the list by the Source of th	ne GPPB, the PE posts the ilable and at any conspict	e uous
5. In giving your p	prospective bio	dders sufficient period to p	repare their bids, which of these c	onditions is/are met? (3d)	
V		ments are available at the	time of advertisement/posting at ti		
\checkmark	Supplementa	I bid bulletins are issued a	t least seven (7) calendar days be	fore bid opening;	

	✓ Minutes of pre-bid conference are read	fily available within five (5) days.
6. Do you pre the following	epare proper and effective procurement doc conditions? (3e)	cumentation and technical specifications/requirements, given the
•	documents based on relevant characte	and complete Purchase Requests, Terms of Reference, and other ristics, functionality and/or performance requirements, as required commencement of the procurement activity
~	No reference to brand names, except for	or items/parts that are compatible with the existing fleet or equipment
~	Bidding Documents and Requests for P Agency website, if applicable, and in con	Proposal/Quotation are posted at the PhilGEPS website,
7. In creating	your BAC and BAC Secretariat which of the	se conditions is/are present?
For BAC: (4	4a)	
<u> </u>	Office Order creating the Bids and Awar please provide Office Order No.: M	rds Committee emo No. 01-03, s.2017
~	There are at least five (5) members of the please provide members and their respective.	ne BAC
	Name/s	Date of RA 9184-related training
	DINGRAS E. BALBONA EUSEBIO L. DABUCO, JR.	2016
	NOLI L. GERONA, Ph.D.	2016
	AURELIO D. ESMEDIANA, JR.	
	TESSIE G. ORTIZO, Ph.D.	2016
F. G.		V.
g.	Members of BAC meet qualifications	
	Majority of the members of BAC are train	and on B A 9494
For BAC Sec	cretariat: (4b)	IEG 011 K.A. 9104
V	act as BAC Secretariat	Committee Secretariat or designing Procurement Unit to mo No. 01-03 s. 2017
	The Head of the BAC Secretariat meets to please provide name of BAC Sec Head	
~		WALLETT B. GOODINON
✓	Majority of the members of BAC Secretar please provide training date:	iat are trained on R.A. 9184 2016
8. Have you con If YES, please	nducted any procurement activities on any o se mark at least one (1) then, answer the que	f the following? (5c) estion below.
7	Computer Monitors, Desktop Proceedings Computers and Laptops	aints and Varnishes
	Air Conditioners	ood and Catering Services
	Vehicles	raining Facilities / Hotels / Venues
	Fridges and Freezers	pilets and Urinals
	Copiers	extiles / Uniforms and Work Clothes

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI) QUESTIONNAIRE Do you use green technical specifications for the procurement activity/ies of the non-CSE item/s?

V	Yes No
In determini these condition	ng whether you provide up-to-date procurement information easily accessible at no cost, which of is/are met? (7a)
1	Agency has a working website please provide link: www.iscof.edu.ph
✓	Procurement information is up-to-date
7	Information is easily accessible at no cost
10. In complying which of these of	g with the preparation, posting and submission of your agency's Procurement Monitoring Report, conditions is/are met? (7b)
7	Agency prepares the PMRs
V	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem2nd Sem11/1/2018
✓	PMRs are posted in the agency website please provide link: monitoring@gppb.gov.ph.
7	PMRs are prepared using the prescribed format
In planning o	of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, conditions is/are met? (8c)
\checkmark	There is an established procedure for needs analysis and/or market research
~	There is a system to monitor timely delivery of goods, works, and consulting services
V	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts
12. In evaluating	the performance of your procurement personnel, which of these conditions is/are present? (10a)
~	Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s
✓	Procuring entity communicates standards of evaluation to procurement personnel
	Procuring entity and procurement personnel acts on the results and takes corresponding action
Which of the within the past thr	following procurement personnel have participated in any procurement training and/or professionalization program ee (3) years? (10b)
	Date of most recent training: 2016
	Head of Procuring Entity (HOPE)
✓ I	Bids and Awards Committee (BAC)
✓ •	BAC Secretariat/ Procurement/ Supply Unit
₹ 5	BAC Technical Working Group
✓	End-user Unit/s
7 (Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

✓	Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
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The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15 In determ	QUESTIONNAIRE
which of thes	nining whether the BAC Secretariat has a system for keeping and maintaining procurement records, se conditions is/are present? (11a)
~	There is a list of procurement related documents that are maintained for a period of at least five years
~	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
7	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
16. In determi which of these	ining whether the Implementing Units has a system for keeping and maintaining procurement records, e conditions is/are present? (11b)
✓	There is a list of contract management related documents that are maintained for a period of at least five years
✓	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
√	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
17. In determin	ning if the agency has defined procedures or standards for quality control, acceptance and inspection
of goods, work	(12a)
	Agency has written procedures for quality control, acceptance and inspection of goods, services and works
Have you pr	ocured Infrastructure projects through any mode of procurement for the past year?
1	Yes No
If YES, ple	ease answer the following:
~	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Arch. Manuel B. Tingzon, Jr.
	Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator:
3. How long w	rill it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once
	days
A. E. B. S. C. P. D. P. E. Bi	g Observers for the following procurement activities, which of these conditions is/are met? (13a) digibility Checking (For Consulting Services Only) hortlisting (For Consulting Services Only) re-bid conference reliminary examination of bids id evaluation ost-qualification
A. E. B. S. C. P. D. P. E. Bi	g Observers for the following procurement activities, which of these conditions is/are met? (13a) cligibility Checking (For Consulting Services Only) chortlisting (For Consulting Services Only) cre-bid conference creliminary examination of bids id evaluation ost-qualification
A. E. B. S. C. P. D. P. E. Bi	g Observers for the following procurement activities, which of these conditions is/are met? (13a) hortlisting (For Consulting Services Only) hortlisting (For Consulting Services Only) re-bid conference reliminary examination of bids id evaluation ost-qualification Observers are invited to attend stages of procurement as prescribed in the IRR
A. E. B. S. C. P. D. P. E. Bi	g Observers for the following procurement activities, which of these conditions is/are met? (13a) cligibility Checking (For Consulting Services Only) chortlisting (For Consulting Services Only) cre-bid conference creliminary examination of bids id evaluation ost-qualification

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI) QUESTIONNAIRE 20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procure in the performance of the p

which set of c	onditions were present? (14a)
	Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s:
	Conduct of audit of procurement processes and transactions by the IAU within the last three years
	Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report
1. Are COA re eport? (14b)	ecommendations responded to or implemented within six months of the submission of the auditors'
V	Yes (percentage of COA recommendations responded to or implemented within six months)
\checkmark	No procurement related recommendations received
2. In determin comply with	ing whether the Procuring Entity has an efficient procurement complaints system and has the capacity procedural requirements, which of conditions is/are present? (15a)
V	The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR
~	The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR
7	Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body
n determini aditions is/are	ng whether agency has a specific anti-corruption program/s related to procurement, which of these present? (16a)
\checkmark	Agency has a specific office responsible for the implementation of good governance programs
7	Agency implements a specific good governance program including anti-corruption and integrity development
V	Agency implements specific policies and procedures in place for detection and prevention of corruption



	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compilant
PRLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK Indicator 1. Competitive Bidding as Default Method of Procurement			2	3
1 Percentage of competitive bidding and limited source bidding contracts in	No. of the last of			
terms of amount of total procurement Percentage of competitive bidding and limited source bidding contracts in	Below 70,00%	Setween 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
terms of volume of total procurement	Below 20,00%	Between 20.00-39.99%	Between 40.00-50.00%	Above 50.00%
edicator 2. Limited Use of Alternative Methods of Procurement				7,0000
3 Percentage of shopping contracts in terms of amount of total procurement	Above 7,00%			
4 Percentage of negotiated contracts in terms of amount of total procurement	300VII 7.00%	Between 6.00-7.00 %	Between 4.00-5.99 %	Below 4.00%
	Above 15.00%	Between 11.00 -15.00%	Between 6.00-10.99%	Below 6.00%
5 Percentage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3,00-4,00%	Between 1.00-2 99%	
6 Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Princer's and a part		Below 1.00%
7 Compilance with Repeat Order procedures	Not Compliant	Setween 3,00-4,00%	Between 1.00-2.99%	Below 1.00%
Compliance with Limited Source Bidding procedures	Not Compliant			Compliant
dicator 3. Competitiveness of the Bidding Process				Compliant
Average number of entities who scauired bidding documents Average number of bidders who submitted bids	Below 3.00	3.00-3.99	4.00-5.99	
Average number of bidders who passed eligibility stage	Below 2.00 Below 1.00	2,00-2.99	3.00-4.99	6.00 and above 5.00 and above
2 Sufficiency of period to prepare blds	Not Compliant	1.00 – 1.99 Partially Compliant	2.00-2.99	3.00 and above
Use of proper and effective procurement documentation and technical specifications/requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
			Substantially Compilent	Fully Compliant
LLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY				
dicator 4. Presence of Procurement Organizations				
Creation of Bids and Awards Committee(s) Presence of a BAC Secretariet or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	
	Not Compliant	Pertially Compliant	Substantially Compliant	Fully Compliant Fully Compliant
licator S. Procurement Planning and Implementation An approved APP that includes all types of procurement				1.201.2009mans
Preparation of Annual Procurement Plan for Common Use Common	Not Compliant			Compliant
requipment (APP-CSE) and Procurement of Common-Use Supplier and	Not Compliant	Partially Compliant	Sah	
is quipment from the Procurement Service		ranteany compilant	Substantially Compliant	Fully Compliant
Existing Green Specifications for GPPB-identified non-CSE Items are adopted	Not Compliant			Onland on
				Compliant
icator 6. Use of Government Electronic Procurement System				
Percentage of bid opportunities posted by the PhiliGEPS-registered Agency	3elow 70.99%	64 200 N		
Percentage of contract award information posted by the Philippersonal		Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%
1×8cmcy	Selow 20,00%	Between 20.00-50.99%	Between 31.00-80.00%	Above 80.00%
Percentage of contract awards procured through alternative mathods posted by the PhiliGEPS-registered Agency	Below 20,00%	Between 20.00 - 50.99%		F1204E 00.0076
		20.00-30.33%	Between 51.00-80.00%	Above 80.00%
cetor 7. System for Dissemineting and Monitoring Procurement Information Presence of website that provides up-to-date procurement information easily accessible as a second				
Accessible at 110 Cost	Not Compliant	Pertially Compliant	5.64 2.4	CATHLORIDA T
60200000000000000000000000000000000000				
ator 8. Efficiency of Procurement Processes	Not Compilant	Partially Compliant	Substantially Compliant Substantially Compliant	Fully Compliant Fully Compliant
AR III. PROCLIREMENT OPERATIONS AND MARKET PRACTICES alor B. Efficiently of Procurement Processes Percentage of total amount of contracts signed within the assessment year egainst total amount of manyment 4999.	Not Compliant Selow 40.00% or above 200,00%	Partially Compliant Partially Compliant Setween 40.00-50.99%	Substantially Compliant	Fully Compliant
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES calor B. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through representing behalves.	72 10	Setween 40,00-50,59%,	Substantially Compliant Substantially Compliant Between \$1,00% -80,00%	
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator B. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year egainst total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive biologing. Planned procurement activities archieved designed copy.	5elow 40,00% or above 100,00% Below 90.00%	Setween 40.00-50.99%, Between 90.00-92.99%	Substantially Compliant	Fully Compliant
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year egainst total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive biodoing Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	5elow 40.00% or above 200.00%	Setween 40,00-50,59%,	Substantially Compliant Substantially Compliant Between \$1,00% -80,00%	Fully Compliant Above 50.00%
AR III. FROCUREMENT OPERATIONS AND MARKET PRACTICES cator 8. Efficiency of Procurement Processes Percantage of total amount of contracts signed within the assessment year egainst total amount in the approved APPs Percantage of total number of contracts signed against total number of procurement projects done through competitive bidding Planned procurement activities activities activitied desired contract surface abort 9. Compliance with Procurement Timefrances	5elow 40,00% or above 100,00% Below 90.00%	Setween 40.00-50.99%, Between 90.00-92.99%	Substantially Compliant Between 61.00% -80.00% Between 93.00-85.00%	Above 50.00% Above 95.00%
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year signist total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe ator 9. Compliance with Procurement Timeframes Percentage of contracts awarded within prescribed period of action to procure goods	5elow 40,00% or above 100,00% Below 90.00%	Between 40,00-60,99% Between 90,00-92,99% Partially Compliant	Substantially Compliant Between 61,00% -80,00% Botween 93,00-95,00% Substantially Complians	Above 50.00% Above 95.00%
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator 6. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year egainst total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding Planned procurement activities achieved desired contract outcomes and objectives within the target/sicited timeframe actor 9. Compliance with Procurement Timeframes Percentage of contracts ewarded within prescribed period of action to procure goods	Selow 40,00% or above 200,00% Below 90,00% Not Compliant Below 90,00%	Setween 40.00-50.99%, Between 90.00-92.99%	Substantially Compliant Between 61.00% -80.00% Between 93.00-85.00%	Above 50.00% Above 95.00%
AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe and 9. Compliance with Procurement Timeframes Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure infrastructure projects.	Selow 40.00% or above 200,00% Below 90.00% Not Compliant	Between 40,00-60,99% Between 90,00-92,99% Partially Compliant	Substantially Compliant Between 61,00% -80,00% Botween 93,00-95,00% Substantially Complians	Above 50.00% Above 50.00% Fully Compliant
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AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES cator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year egainst total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding Planned procurement activities achieved desired contract automes and objectives within the target/alicited timeframes Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure consulting services	Selow 40,00% or above 100,00% Below 90,00% Not Compliant Below 90,00% Below 90,00% Below 90,00%	Between 40.00-60.99%, Between 90.00-92.99% Partially Compliant Between 90.00 to 95.99%, Between 90.00 to 95.99%	Substantially Compliant Between 51.00%-50.00% Botween 53.00-50.00% Substantially Compliant Between 96.00 to 99.99%	Above 50.00% Above 50.00% Fully Compliant
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Name of Agency: <u>ILOILO STATE OF COLLEGE OF FISHERIES-DINGLE CAMPUS</u>
Date of Self Assessment: <u>AUGUST 28, 2018</u>

Name of Evaluator: DINGRAS E. BALBONA Position: OIC-Campus Administrator

	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Document
PIL	LAR I. LEGISLATIVE AND REGULATORY FRAMEWORK	4		Indicators and SubIndicators	(Not to be included in the Evalua
Ind	icator 1. Competitive Bidding as Default Method of Procureme	ent	-		
	Percentage of competitive biddless of the				T
1.a	bidding contracts in terms of amount of total procurement	99.57%	3,00		PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	90.00%	3.00		PMRs
ndi	icator 2. Limited Use of Alternative Methods of Procurement				
2.a	Percentage of changing and a second				
-	total procurement Percentage of negotiated contracts in terms of amount of	0.00%	3.00		PMRs
2.b	total procurement Percentage of direct contracting in terms of amount of total	0.43%	3.00		PMRs
),c	procurement Percentage of repeat order contracts in terms of amount of	0.00%	3.00		PMRs
.d	total procurement	0.00%	3.00		PMRs
.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to
	stor 3 Compositiveness of the Billian				conduct of Limited Source Bidding
	ator 3. Competitiveness of the Bidding Process Average number of entities who acquired bidding				
.a	documents	1.08	0.00		Agency records and/or PhilGEPS reco
d.	Average number of bidders who submitted bids	1.00	0.00		Abstract of Bids or other agency reco
c	Average number of bidders who passed eligibility stage	0.83	0.00		Abstract of Bids or other agency reco
d	Sufficiency of period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS reco
e	Use of proper and effective procurement documentation and technical specifications/requirements	Fully Compliant	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
					and the state of t
ILLA	AR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEME	Average I	2.18		
dic	ator 4. Presence of Procurement Organizations	HI CAPACIIT			
а	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification
	Creation of Bids and Awards Committee(s) Presence of a BAC Secretariat or Procurement Unit	Compliant Fully	3.00		Organizational Chart; and Certification Training Verify copy of Order creating BAC
		Compliant			Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and
	Presence of a BAC Secretariat or Procurement Unit	Compliant Fully			Organizational Chart; and Certification Training Verify copy of Order creating BAC
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation	Compliant Fully			Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use	Compliant Fully			Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation	Compliant Fully Compliant	3.00		Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the	Compliant Fully Compliant Compliant Fully	3.00	7	Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if and APP, APP-CSE, PMR TBs and/or RFQs clearly Indicate the use of green technical
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant Fully Compliant Compliant Fully Compliant	3.00	7	Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if an
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant Fully Compliant Compliant Fully Compliant	3.00	7	Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if and APP, APP-CSE, PMR TBs and/or RFQs clearly Indicate the use of green technical
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service Existing Green Specifications for GPPB-identified non-CSE items are adopted tor 6. Use of Government Electronic Procurement System Percentage of bid opportunities posted by the Philispps.	Compliant Fully Compliant Compliant Fully Compliant Compliant	3.00	7	Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if and APP, APP-CSE, PMR TBs and/or RFQs clearly Indicate the use of green technical
dica	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service Existing Green Specifications for GPPB-identified non-CSE items are adopted tor 6. Use of Government Electronic Procurement System Percentage of bid opportunities posted by the PhilGEPS- registered Agency Percentage of contract award information posted by the	Compliant Fully Compliant Compliant Fully Compliant	3.00		Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if and APP, APP-CSE, PMR TBs and/or RFQs clearly Indicate the use of green technical pecifications for the procurement actions
dice a	Presence of a BAC Secretariat or Procurement Unit ator 5. Procurement Planning and Implementation An approved APP that includes all types of procurement Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service Existing Green Specifications for GPPB-identified non-CSE items are adopted tor 6. Use of Government Electronic Procurement System Percentage of bid opportunities posted by the Philispps.	Compliant Fully Compliant Compliant Fully Compliant Compliant	3.00	A A	Organizational Chart; and Certification Training Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training Copy of APP and its supplements (if and APP, APP-CSE, PMR TBs and/or RFQs clearly Indicate the use of green technical

Name of Agency: <u>ILOILO STATE OF COLLEGE OF FISHERIES-DINGLE CAMPUS</u>
Date of Self Assessment: <u>AUGUST 28, 2018</u>

Name of Evaluator: DINGRAS E. BALBONA Position: OIC-Campus Administrator

	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation
Indi	icator 7. System for Disseminating and Monitoring Procurement	nt Information		Indicators and SubIndicators	(Not to be Included in the Evaluation
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00		Identify specific procurement-related portion in the agency website and specific
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Substantially Compliant	2.00		website links Copy of PMR and received copy that it submitted to GPPB
		A			
PILL	AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES	Average II	2.30		
India	cator 8. Efficiency of Procurement Processes				
8.a	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	80.30%	3,00		APP (including Supplemental amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	75.00%	0.00		APP(including Supplemental amendme if any)and PMRs
3.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Fully Compliant	3.00		Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery goods, works, or services Contracts with amendments and variations to order amount to 10% or le
ndic	ator 9 Compliance and a				and an arrangement to 10% of le
iruic	ator 9. Compliance with Procurement Timeframes				
_	Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
	action to procure infrastructure projects	100.00%	3.00		PMRs
.с	Percentage of contracts awarded within prescribed period of action to procure consulting services	n/a	n/a		PMRs
odica	etar 10 County D. U.S.				
1	ator 10. Capacity Building for Government Personnel and Priva	te Sector Partici	pants		
	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Fully Compliant	3.00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular
1	Percentage of participation of procurement staff in procurement training and/or professionalization program The procuring entity has open dialogue with private sector	0.00%	0.00		assessment for Procurement Personnel Ask for copies of Office Orders, training modules, list of participants, schedules o actual training conducted
Š	and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00		Ask for copies of documentation of activities for bidders
dica	tor 11. Management of Procurement and Contract Manageme	me De soud			
	and the state of t	in necords			
n	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00]	Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents fo record-keeping and maintenance.
C	mplementing Units has and is implementing a system for eeping and maintaining complete and easily retrievable ontract management records	Fully Compliant	3.00	,	Verify actual contract management records and time it took to retrieve records should be no more than two hour
icat	or 12. Contract Management Procedures	180			
A qu	gency has defined procedures or standards in such areas as uality control, acceptance and inspection, supervision of	Substantially Compliant	2.00	g	erify copies of written procedures for uality control, acceptance and espection; CPES evaluation formsz

Name of Agency: ILOILO ST	ATE OF COLLEGE OF FISHERIES-DINGLE CAMPUS
Date of Self Assessment:	AUGUST 28, 2018

Name of Evaluator: DINGRAS E. BALBONA Position: OIC-Campus Administrator

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation
12.b	Timely Payment of Procurement Contracts	On or before 30 days	3.00		Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
		Average III	2,42		

Name of Agency: <u>ILOILO STATE OF COLLEGE OF FISHERIES-DINGLE CAMPUS</u>
Date of Self Assessment: <u>AUGUST 28, 2018</u>

Name of Evaluator: DINGRAS E. BALBONA Position: OIC-Campus Administrator

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation
PILL	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUR	EMENT SYSTEM		Indicators and SubIndicators	(Not to be included in the Evaluation
Ind	icator 13. Observer Participation in Public Bidding	THE PARTY OF THE P			
13.a	prescribed in the IRR	Fully Compliant	3.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAsinvited shall be noted.)
ndic	eator 14. Internal and External Audit of Procurement Activities	es			
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU
4.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3,00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
ndica	ator 15. Capacity to Handle Procurement Related Complaints				
5.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
a	tor 16. Anti-Corruption Programs Related to Procurement				- ASIMBIBINES
5,a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3,00		Verify documentation of anti-corruption
-		Average IV	2.00		program
RAN	D TOTAL (Avarege I + Average II + Average III + Average IV /	4)	2.22		

Summary of APCPI Scores by Pillar

111 11

APCPI Pillars	Ideal Rating	Agency Rating
Legislative and Regulatory Framework	3.00	2.18
Agency Institutional Framework and Management Capacity	3.00	2.30
Procurement Operations and Market Practices	3.00	2.42
Integrity and Transparency of Agency Procurement Systems	3.00	2.00
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.22



Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: ___

Name of Agency:				Period:	
Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Asses			
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Spain for regions of closes and the spain of	Responsible Entity	Timetable	Resources Needed
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement				
2.a	Percentage of shopping contracts in terms of amount of total procurement				
2.6	Percentage of negotiated contracts in terms of amount of total procurement				
2,c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e.	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents	Widen dissemination of procurement projects to conspicuous places, other government agencies bulletin of information and through all forms of communication to attain participation of bidders	HOPE, BAC, BAC Sec., End-User	every procurement period	Invitation to Bid, Office Supplies
3.5	Average number of bidders who submitted bids	Widen dissemination of procurement projects to conspicuous places, other government agencies bulletin of information and through all forms of communication to attain participation of bidders	HOPE, BAC, BAC Sec., End-User	every procurement period	Invitation to Bid, Office Supplies
3.0	Average number of bidders who passed eligibility stage	Prepare Technical and Eligibility Documents Checklist for the awareness of Bidders	BAC Secretariat	bidders who bought bid docs	Invitation to Bid, Office Supplies
3.d	Sufficiency of period to prepare bids				
3,e	Use of proper and effective procurement documentation and technical specifications/requirements				
4.a	Creation of Bids and Awards Committee(s)				

4.b	Presence of a BAC Secretariat or Procurement Unit				
5.a	An approved APP that includes all types of procurement				
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common- Use Supplies and Equipment from the Procurement Service				
5,0	Existing Green Specifications for GPPB-identified non-CSE Items are adopted				
<u>6.а</u>	Percentage of bid opportunities posted by the PhilGEPS- registered Agency	Mandatory Posting of all procurement activities to PHILGEPS except for altenative mode (shopping 50k or less)	BAC, BAC Secretariat, TWG	every procurement projects posted	Notice of Award, Purchase Order
6.b	Percentage of contract award information posted by the PhilGEPS registered Agency				
979	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Mandatory posting of all contracts awards procured through alternative mode of procurement to PHILGEPS	BAC, BAC Secretariat, TWG	every procurement projects posted	Notice of Award, Purchase Order
7.а	Presence of website that provides up-to-date procurement information easily accessible at no cost				
972	Preparation of Procurement Manitoring Reports using the GPPB. prescribed format, submission to the GPPB, and posting in agency website.	Mandatory Posting of Reports using prescribed format	BAC Secretariat		
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding.	Conduct dialogue with BAC concerning the procurement projects to minimize failed bidding	BAC, BAC Secretariat, TWG	every procurement projects to	Invitation to Bid, Office Supplies
8.0	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe			and the second s	
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.6	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Ħ	Send Procurement staff to seminars, trainings	НОРЕ	as scheduled	Budget Allocation
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				

		BAC, TWG, Planning Officer, whole year Survey Evalution Form			Administration, Internal Audit Unit 2018/2019 Office. Office Sumplies			
		Delianeate procedure and standards as to areas of quality control, BAC, TWG, I acceptance and inspection, supervision of works and evauation of Consultant Consultant						
The BAC Secretariat has a system for keeping and maintaining procurement records	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works a and evaluation of contractors' performance or	Timely Payment of Procurement Contracts	Observers are invited to attend stages of procurement as prescribed in the IRR	Creation and operation of Internal Audit Unit (IAU) that performs To create Internal Audit (IAU) to perform and operate specialized specialized procurement units	Audit Reports on procurement related transactions	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Agency has a specific anti-corruption program/s related to
11.a	11.6	12.a	12.6	13.a	14.a	14.b	15.a	16.a