

PURCHASE REQUEST

Entity Name:

ILOILO STATE COLLEGE OF FISHERIES
Dingle Campus, Dingle, Iloilo

Fund Cluster: _____


Office/Section		admin		PR No.:	23-02-010	Date:	2-6-23
Stock /Property No.		Unit	Description	Quantity	Unit Cost	Total Cost	
	pc		BALLPEN, Black	30	13.75	412.50	
	pc		BALLPEN, Blue	30	13.75	412.50	
	pc		BALLPEN, Green	5	13.75	68.75	
	pc		BALLPEN, Red	15	13.75	206.25	
	pc		BATTERY, AAA	20	42.80	856.00	
	pc		BATTERY, AA	20	42.80	856.00	
	pc		BINDER CLIP, 3/4"	10	15.50	155.00	
	pc		BINDER CLIP, 1"	10	22.25	222.50	
	pc		BINDER CLIP, 1 1/2"	10	59.25	592.50	
	pc		BINDER CLIP, 2"	10	74.50	745.00	
	pack		BOARD PAPER, white, short	5	61.50	307.50	
	ream		BOOKPAPER, long, s.20	100	215.00	21,500.00	
	ream		BOOKPAPER, A4, s.20	80	210.00	16,800.00	
	ream		BOOKPAPER, short, s.20	20	200.00	4,000.00	
	unit		CALCULATOR, compact, 12 digits	2	439.50	879.00	
	pc		CERTIFICATE JACKET, short	10	48.00	480.00	
	pc		CLASS RECORD (as per sample)	50	75.00	3,750.00	
	pc		CORRECTION TAPE, ROLLER TYPE	30	29.50	885.00	
	pc		CORK BOARD, 2ft x 3ft	2	708.50	1,417.00	
	pc		COMPUTER ANTI-VIRUS, 3 users, 2 years	2	1,214.00	2,428.00	
	pc		CONFERENCE NOTEBOOK	15	195.50	2,932.50	
	pc		CUTTER, heavy duty	18	57.00	1,026.00	
	pc		DATER	5	84.50	422.50	
	pc		DATER, 12 digits	2	617.50	1,235.00	
	pc		DOUBLE SIDED TAPE, 1"	30	36.50	1,095.00	
	pad		DTR	15	109.80	1,647.00	
	pc		ENVELOPE, brown, for A4 size document	200	5.75	1,150.00	
	pc		ENVELOPE, brown, for legal size document	300	6.50	1,950.00	
	pc		ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc.	40	16.50	660.00	
	pack		ENVELOPE, MAILING, white, long, 50's	4	54.95	219.80	
	pack		ENVELOPE, MAILING, white, short, 50's	4	30.55	122.20	
	pc		ERASER, FELT, for blackboard/whiteboard	15	291.65	4,374.75	
	pc		ERASER, PLASTIC/RUBBER, for pencil draft/writing	10	31.75	317.50	
	pc		EXTENSION CHORD, 5meters	2	295.48	590.96	
	box		FASTENER, METAL, 70mm between prongs	20	54.95	1,099.00	
	box		FASTENER, PLASTIC, long	3	36.80	110.40	
	pc		FILING BOX, blue	40	131.80	5,272.00	
	pc		FILING BOX, red	20	131.80	2,636.00	
	pc		FILING TRAY, steel, 2 layers	15	506.50	7,597.50	
	pc		FILING TRAY, steel, 3 layers	2	707.50	1,415.00	
	pc		FOLDER, white, long, ordinary	800	7.50	6,000.00	
						98,846.61	
Purpose:		for different offices use.					
Signature:		gds		Approved by:		Rex D. Diaz	
Printed Name:		SHELLA MAE D. TABIA		EMGR. REX D. DIAZ, DIT			
Designation:		Admin Officer I		Campus Administrator			

PURCHASE REQUEST

Entity Name:

ILOILO STATE COLLEGE OF FISHERIES,
Dingle Campus, Dingle, Iloilo

Fund Cluster:

Office/Section		admin	PR No.:	23-02-010	Date:	2.6.23
Stock /Property No.		Unit	Description	Quantity	Unit Cost	Total Cost
			balance forward.....			98,816.61
	pc		FOLDER, PLASTIC, clear, long	15	7.40	111.00
	pc		FOLDER, PLASTIC, clear, short	15	6.10	91.50
	pc		FLASH DRIVE, 16 GB capacity	1	305.00	305.00
	pc		FOLDER, PRESSBOARD, long, green	1000	20.00	20,000.00
	bottle		GLUE	20	58.00	1,160.00
	pc		HIGHLIGHTER	15	43.95	659.25
	pc		KEYBOARD	3	604.00	1,812.00
	pc		MARKER, whiteboard, black, felt tip, bullet type	25	61.00	1,525.00
	ream		MIMEOPAPER, whitewove, long	20	215.00	4,300.00
	ream		MIMEOPAPER, whitewove, short	20	182.00	3,640.00
	ream		MIMEOPAPER, groundwood, long	20	196.00	3,920.00
	ream		MIMEOPAPER, groundwood, short	10	173.00	1,730.00
	unit		MOUSE, USB connection type	2	140.00	280.00
	unit		MOUSE, wireless	15	200.00	3,000.00
	pad		NOTE PAD, stick on, 50mm x 76mm (3" x 3")	3	20.00	60.00
	pad		NOTE PAD, stick on, 76mm x 100mm (3" x 4") m	3	25.00	75.00
	box		PAPER CLIP, small	20	15.00	300.00
	box		PAPER CLIP, big	20	244.00	4,880.00
	pack		PARCHMENT PAPER, A4 (as per sample)	60	46.00	2,760.00
	pc		PENTEL PEN, permanent, fine, black	5	46.00	230.00
	pc		PENTEL PEN, permanent, broad, black	5	46.00	230.00
	pc		POWER SUPPLY	1	3,800.00	3,800.00
	box		PUSH PINS	5	16.00	80.00
	pc		PENCIL, lead, w/ eraser	5	325.00	1,625.00
	pc		PENCIL SHARPENER, manual, single cutter	2	183.00	366.00
	pc		PUNCHER, paper, heavy duty, with two hole guid	5	68.00	340.00
	book		RECORD BOOK, 300 PAGES	8	70.00	560.00
	pad		RER	5	195.00	975.00
	box		RUBBER BAND, 70mm min lay flat length (#18)	3	150.00	450.00
	pair		SCISSORS, symmetrical, blade length: 65mm	18	80.00	1,440.00
	pc		Sign Pen, Black, 0.7	10	80.00	800.00
	pc		Sign Pen, Blue, 0.7	10	80.00	800.00
	pc		SIGN PEN, Black, .4, Gtech	15	80.00	1,200.00
	pc		SIGN PEN, Blue, .4 Gtech	15	80.00	1,200.00
	pc		SIGN PEN, Refill, Black, .4, Gtec	15	50.00	750.00
	pc		SIGN PEN, Refill, Blue, .4, Gtec	15	50.00	750.00
	pc		STAPLE REMOVER, PLIER-TYPE	2	65.00	130.00
	pc		STAMP PAD, FELT, bed dimension: 60mm x	5	50.00	250.00
	bottle		STAMP PAD INK, purple or violet	2	26.00	52.00
	box		STAPLE WIRE, #35	12	73.50	882.00
	pc		STAPLER, #35	8	122.00	976.00
	pc		TAPE DISPENSER, TABLE TOP, for 24mm	5	155.00	775.00
	roll		TAPE, MASKING, width: 24mm (±1mm)	5	20.00	100.00
	roll		TAPE, MASKING, width: 48mm (±1mm)	2	37.00	74.00
	roll		TAPE, PACKAGING, width: 48mm (±1mm)	2	122.00	244.00
	roll		TAPE, TRANSPARENT, width: 24mm (±1mm)	40	22.00	880.00
	roll		TAPE, TRANSPARENT, width: 48mm (±1mm)	3	43.00	129.00
	roll		TWINE, plastic, one (1) kilo per roll	1	75.00	75.00
	unit		UPS	3	1,550.00	4,650.00
	pc		WHITEBOARD, 2ft x 3ft	1	1,000.00	1,000.00
	pc		WHITEBOARD, 3ft x 4ft	1	1,300.00	1,300.00
						176,538.36
Purpose:		for different offices use.				
Signature:				Approved by:		
Printed Name:		SHELLA MAE D. TABIA		ENGR. REX D. DIAZ, DIT		
Designation:		Admin Officer I		Campus Administrator		