



Republic of the Philippines
ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY
THE OFFICE OF BIDS AND AWARDS COMMITTEE



Ilaya Poblacion, Barotac Nuevo, Iloilo | email: iscofbncampusbac@gmail.com
website: iscof.edu.ph | Contact No: +63-908-254-2324

NOTICE OF AWARD

December 20, 2023

DAVE B. PENDON


Authorized Representative
PHILIPPINE DUPLICATORS, INC.
3 Analeta Bldg. Burgos-Magdalo Street. Lapaz. Iloilo City

Dear Sir:

We are happy to notify that your Bid dated December 11, 2023 for execution of Philippine Duplicators Inc. for the Purchase and Delivery of Photocopier, Toner and Accessories (ITB2023-11-16/ Ref. No. 10347101) with a Contract Price amounting to SIX HUNDRED THIRTEEN THOUSAND PESOS (Php 613,000.00), is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the security.

Very truly yours,



NOBBY D. SIASON, JR., Ed.D., CESO VI
SAC President II

Conforme:

Representative, PHILIPPINE DUPLICATORS INC.

Date: 12-22-23



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Iloilo State University of Fisheries Science and
Technology Main Campus Poblacion Site
Revised on: August 11, 2004

Reference Number: 10347101
Purchase and Delivery of Photocopier,
Toner and Accessories

NOTICE TO PROCEED

December 27, 2023

DAVE B. PENDON

Authorized Representative

PHILIPPINE DUPLICATORS, INC.

3 Anaclleta Bldg. Burgos-Magdalo Street. Lapaz. Iloilo City

Dear Sir:

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to Philippine Duplicators Inc. that the Purchase and Delivery of Photocopier, Toner and Accessories may proceed to Iloilo State University of Fisheries Science and Technology Main Campus Poblacion Site, J.T. Bretaña St., Barotac Nuevo, Iloilo with (Solicitation No. ITB2023-11-16/ Ref. No. 10347101) upon receipt of this notice.


You are hereby responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Iloilo State University of Fisheries Science and Technology Main Campus Poblacion Site.

Very truly yours,

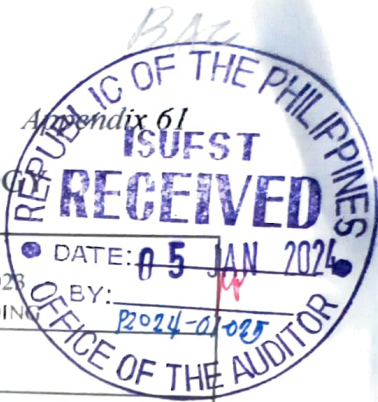

NORBY D. STASON, JR., Ed.D., CESO VI
SUC President II

Conforme:


Representative, PHILIPPINE DUPLICATORS INC.

Date: 12-30-23

PURCHASE ORDER
ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY



Supplier : **PHILIPPINE DUPLICATORS INC.**
Address : # 3 Ancheta Building Burgos-Magdalo Street, Lapaz, Iloilo City
TTN : 000-412-893-007

P.O. No. : 23 - 12 - 97
Date : December 22, 2023
Mode of Procurement : PUBLIC BIDDING

DATE: 05 JAN 2024
BY: [Signature]
2024-01-05

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ISUFST MAIN POBLACION SITE
Date of Delivery : January 29, 2024
Delivery Term : 30 Days
Payment Term : 30 Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	Photocopier, Branded (GESTETNER M2701) Special Features: Copier, Printer and Colour Scanner A3 (11" x 17") Printing and Scanning Area Folder Print (can Save Originals on Memory) 27 Copies per minute 512MB Standard Memory 1-500 Sheets Cassette Tray and 100 Sheet Bypass Tray 600 dpi Resolution Scan once Print Many Operation Enlarger/Reducer Back-to-Back Copying and Printing LAN Ready Up to 999 Copies Sorting With Document Feeder With 2 Extra Toner Including One (1) Year Limited Warranty on Parts LIFETIME FREE SERVICE FREE Monthly Check-up FREE Basic Operator's Training FREE Delivery & Installation No Service Charge No Transportation Charge	5	88,400.00	442,000.00
2	Cart.	Photocopier Toner MP2014/D/AD	19	3,700.00	70,300.00
3	Cart.	Photocopier Toner MP2051L	35	2,710.40	94,864.00
4	Cart.	Developer and Dum MP2501L	1	5,836.00	5,836.00
(Total Amount in Words) Six Hundred Thirteen Thousand Pesos Only.					613,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
Signature over Printed Name of Supplier
12-22-23
Date

Very truly yours,
[Signature]
NORDY D. SEASON, JR., ED. D. CESO VI
Signature over Printed Name of Authorized Official
SUC President II
Designation

Fund Cluster : Trust Fund
Funds Available : [Signature]
CHRISTINE C. BALAGOSA, CPA
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



BAC Resolution Declaring LCRB and Recommending Approval for Notice of Award on Purchase and Delivery of Photocopier, Toner and Accessories

RESOLUTION NO. 12-125 s. 2023

Whereas, the Iloilo State University of Fisheries Science and Technology Main Poblacion Site advertised the Invitation to Apply for Eligibility to Bid for the Purchase and Delivery of Photocopier, Toner and Accessories with the ABC of Php 626,301.00 and posted it in Philgeps with Solicitation No. ITB2023-11-16 and Ref. No. 10347101 and ISUFST Main Campus Poblacion Site Bulletin for 19 days;

Whereas, in response to the said advertisement, two (2) bidders submitted the application for eligibility to bid and was found eligible and passed the preliminary examination of bids on December 11, 2023@ 10:00 a.m.:

Name of Bidder	Bid Amount as Read	% Variance from ABC
Philippine Duplicators Inc.	Php 613,000.00	2.12%
Need Ink Sales & Services	Php 613,350.00	2.07%

Whereas, on December 13, 2023@ 10:00 a.m. the Evaluation of Bids are as follows:

Name of Bidder	Bid Amount as <i>Calculated</i>	% Variance from ABC
Philippine Duplicators Inc.	Php 613,000.00	2.12%
Need Ink Sales & Services	Php 613,350.00	2.07%

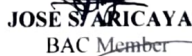
Whereas, on December 14, 2023 @ 10:00 a.m. upon careful examination, validation and verification of all the technical and financial requirements submitted by the bidder with the Lowest Calculated Bid Philippine Duplicators Inc. has been found responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED

- a.) To declare Philippine Duplicators Inc. as the Lowest-Calculated and Responsive Bidder.
- b.) To recommend approval for Notice of Award on Purchase and Delivery of Photocopier, Toner and Accessories.

RESOLVED, at the BAC Office, Iloilo State University of Fisheries Science and Technology, 19th day of December, 2023.


RUBY F. PERASOL
BAC Chairman

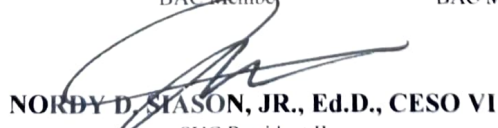

JOSE STARICAYA
BAC Member


RENANTE A. DIAMANTE
BAC Member

RODEL DOSANO (Absent)
BAC Member


ANNELYN J. DEASIS
BAC Member


FLOSERPEDA BELA-ONG
BAC Member


NORBY D. SISON, JR., Ed.D., CESO VI
SUC President II
Approved on: *Dec. 19, 2023*