



Republic of the Philippines
ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY
THE OFFICE OF BIDS AND AWARDS COMMITTEE

Ilaya Poblacion, Barotac Nuevo, Iloilo | email: iscofbcampusbac@gmail.com
website: iscof.edu.ph | Contact No: +63-908-254-2324



Iloilo State University of Fisheries Science and
Technology Main Poblacion Site
Revised on: August 11, 2004

Reference Number: 10060070
Purchase and Delivery of Photocopier

NOTICE TO PROCEED

September 11, 2023

DAVE B. PENDON
Authorized Representative
PHILIPPINE DUPLICATORS, INC.
3 Anacleta Bldg. Burgos-Magdalo Street. Lapaz. Iloilo City

Dear Sir:

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to PHILIPPINE DUPLICATORS INC., that the Purchase and Delivery of Photocopier may proceed to Iloilo State University of Fisheries Science and Technology Main Poblacion Site, J.T. Bretaña St., Barotac Nuevo, Iloilo with (Solicitation No. RFQ2023-08-33/ Ref. No.10060070) upon receipt of this notice.

You are hereby responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Iloilo State University of Fisheries Science and Technology Main Poblacion Site

Very truly yours,

NORDY D. SIASON, JR., Ed.D., CESO VI
SUC President II

Conforme:

Representative,  PHILIPPINE DUPLICATORS, INC.

Date: 9-25-23

Office

ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY

PURCHASE ORDER

Entity Name

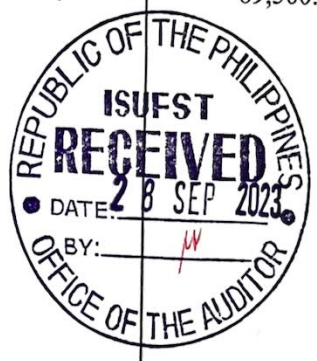
Supplier : **PHILIPPINE DUPLICATORS INC.**
 Address : # 3 Ancheta Building Burgos-Magdalo Street, Lapaz, Iloilo City
 TIN : 000-412-893-007

P.O. No. : 23 - 09 - 60
 Date : September 7, 2023
 Mode of Procurement : Small Value Procurement

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ISUFST MAIN POBLACION SITE
 Date of Delivery : Oct. 25, 2023
 Delivery Term : 30 Days
 Payment Term : 30 Days

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--|------|--|----------|-----------|------------------|
| 1 | Unit | Photocopier, Branded Special Features: Copier, Printer and Colour Scanner A3 (11" x 17") Printing and Scanning Area Folder Print (can Save Originals on Memory) 27 Copies per minute 512MB Standard Memory 1-500 Sheets Cassette Tray and 100 Sheet Bypass Tray 600 dpi Resolution Scan once Print Many Operation Enlarger/Reducer Back to Back Copying and Printing LAN Ready Up to 999 Copies Sorting With 2 Extra Toner Including One (1) Year Limited Warranty on Parts LIFETIME FREE SERVICE FREE Monthly Check-up FREE Basic Operator's Training FREE Delivery & Installation No Service Charge No Transportation Charge | 1 | 89,500.00 | 89,500.00 |
| (Total Amount in Words) Eighty-Nine Thousand Five Hundred Pesos Only. | | | | | 89,500.00 |



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

DAVE PEREZ
 Signature over Printed Name of Supplier
9-8-23
 Date

Very truly yours,
NORBY B. SIASON, JR., ED. D. CESO VI
 Signature over Printed Name of Authorized Official
 SUC President II
 Designation

Fund Cluster : unbudgeted balance
 Funds Available : Alatopis
CHRISTINE C. BALAGOSA, CPA
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____



BAC Resolution Declaring SCRB and Recommending Approval for Notice of Award on Purchase and Delivery of Photocopier

RESOLUTION NO. 09-67 s. 2023

Whereas, the Iloilo State University of Fisheries Science and Technology Main Poblacion Site advertised the Invitation to Apply for Eligibility to Bid for the Purchase and Delivery of Photocopier with the ABC of Php 90,000.00 and posted it in Philgeps with Solicitation No. RFQ2023-08-33/ and Ref. No. 10060070 and ISUFST Main Poblacion Site Bulletin for 3 days;

Whereas, in response to the said advertisement, one (1) bidder submitted the application for eligibility to bid and was found eligible and passed the preliminary examination of bids on August 22, 2023 @ 10:00 a.m.;

| Name of Bidder | Bid Amount as Read | % Variance from ABC |
|--------------------------------------|------------------------------|---------------------|
| Philippine Duplicators Inc. | Php 89,500.00 | 0.56 % |
| U-Bix Corporation | Non-Responsive (No Quote) | |
| Copylandia Office System Corporation | Non-Responsive (No Quote) | |

Whereas, on August 24, 2023 @ 10:00 a.m. the Evaluation of Bids are as follows:


| Name of Bidder | Bid Amount as Read | % Variance from ABC |
|-----------------------------|--------------------|---------------------|
| Philippine Duplicators Inc. | Php 89,500.00 | 0.56 % |
| | | |
| | | |

Whereas, on August 29, 2023 @ 10:00 a.m. upon careful examination, validation and verification of all the technical and financial requirements submitted by the bidder with the Single - Calculated Bid, Philippine Duplicators Inc. has been found responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED

- a.) To declare **Philippine Duplicators Inc.** as the Single-Calculated and Responsive Bidder.
- b.) To recommend approval for Notice of Award on Purchase and Delivery of Photocopier

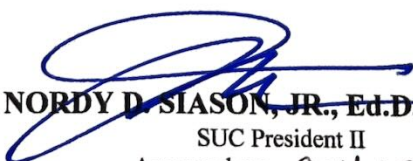
RESOLVED, at the BAC Office, Iloilo State University of Fisheries Science and Technology, 1st day of September 2023.


RUBY F. PERASOL
 BAC Chairman


FLOCERPIDA H. BELAONG
 BAC Member


RENANTE A. DIAMANTE
 BAC Member


JOSE S. ARICAYA
 BAC Member


NORDY D. SIASON, JR., Ed.D., CESO VI
 SUC President II
 Approved on: Sept. 1, 2023



Republic of the Philippines
ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY
THE OFFICE OF BIDS AND AWARDS COMMITTEE
Ilaya Poblacion, Barotac Nuevo, Iloilo | email: iscofbncampusbac@gmail.com
website: iscof.edu.ph | Contact No: +63-908-254-2324



NOTICE OF AWARD

September 5, 2023

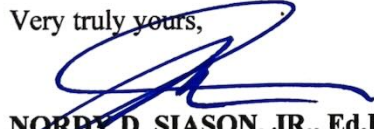
DAVE B. PENDON
Authorized Representative
PHILIPPINE DUPLICATORS, INC.
3 Anacleta Bldg. Burgos-Magdalo Street. Lapaz. Iloilo City

Dear Sir:

We are happy to notify that your Bid dated August 22, 2023 for execution of Philippine Duplicators Inc. for the Purchase and Delivery of Photocopier (RFQ2023-08-33/ Ref. No.10060070) with a Contract Price amounting to EIGHTY-NINE THOUSAND FIVE HUNDRED PESOS (Php 89,500.00), is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the security.

Very truly yours,


NORBY D. SIASON, JR., Ed.D., CESO VI
SUC President II

Conforme:


Representative, **PHILIPPINE DUPLICATORS, INC.**

Date: 9-5-23