



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number	8497079
Procuring Entity	ILOILO STATE COLLEGE OF FISHERIES - MAIN CAMPUS
Title	PURCHASE OF OFFICE SUPPLIES FOR 1ST & 2ND QUARTER OF FY 2022 (Within Iloilo Only)
Area of Delivery	Iloilo

Solicitation Number:	20220304-22	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	05/03/2022
Approved Budget for the Contract:	PHP 556,288.85	Last Updated / Time	04/03/2022 22:59 PM
Delivery Period:	30 Day/s	Closing Date / Time	17/03/2022 10:00 AM
Client Agency:			
Contact Person:	Heireyne Joy D. Apresto Head, BAC Secretariat Tiwi Barotac Nuevo Iloilo Philippines 5007 63-918-5663799 iscofmainbac@gmail.com		

Description

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID
Bid Ref. No 20220304-22

The ILOILO STATE COLLEGE OF FISHERIES MAIN TIWI CAMPUS, through the FY 2022 FUND 101, invites eligible Bidders to apply for eligibility and to bid for the following project:

Name of Project: PURCHASE OF OFFICE SUPPLIES FOR 1ST & 2ND QUARTER OF FY 2022 (Within Iloilo Only)
Approved Budget for the Contract : Php556,288.85

Item No. Quantity Unit Articles and Description

1 7 roll Acetate (0.075mm, gauge #3)

2 500 pc Ballpen (black)

3 350 pc Ballpen (blue)

4 100 pck Board paper (10's, long)

5 75 pck Board paper (10's, short)

6 1000 rm Bond paper (sub. 20, A4)

7 250 rm Bond paper (sub. 20, Long)

8 100 rm Bond paper (sub. 20, Short)

9 1500 pc Brown envelope (A4)

10 1000 pc Brown envelope (long)

11 150 pc Brown envelope (short)

12 25 pc Calculator, (compact, 12 digits)

13 4 box Carbon Film (A4)

14 10 pck Cartolina Paper (assorted Colors)

15 150 pc Certificate holder (A4)
16 50 pc Certificate holder (short)
17 10 pc Certificate stand
18 5 box Chalk (White, Enamel)
19 15 pc Clearbook, (20 pockets, A4)
20 20 pc Clearbook, (20 pockets, legal)
21 2 pc Clipboard (long)
22 100 box Clip (backfold,metal: 19mm)
23 100 box Clip (backfold,metal: 25mm)
24 100 box Clip (backfold,metal: 32mm)
25 100 box Clip (backfold, metal: 50mm)
26 300 pc Correction tape
27 16 pc Correction liquid
28 30 pc Correction pen
29 50 pc Cutter (big, heavy duty)
30 25 tube Cutter blade (10's, big)
31 300 pc Data Man File
32 16 pc Dating and Stamping Machine
33 19 pc Document tray organizer (2 layer)
34 25 pc Eraser (felt, for blackboard & Whiteboard)
35 30 pc Eraser (rubber, small)
36 100 pc Expanded folder (long)
37 50 pc Expanding envelope
38 30 box Fastener (metal,70mm)
39 30 box Fastener (plastic)
40 12 jar Glue (all purpose, 130 grams)
41 26 tube Glue (pencil style)
42 22 tube Glue (super glue)
43 8 pc Glue gun (big, heavy duty)
44 40 pc Glue stick (big)
45 10 pc Glue stick (small)
46 100 pc Highlighter pen (assorted colors)
47 100 box Index Tab (self-adhesive,transparent)
48 11 btl Ink refill (pentel pen, black)
49 33 pck Inkjet paper (matte, 145 gsm, A4)
50 8 pc Long range stapler
51 10 box Mailing Envelope
52 50 box Notary Gold Seal (size 25)
53 100 pad Note Pad (stick on, 50mm x 76mm) 2x3
54 100 pad Note Pad (stick on, 76mm x 100mm) 3x4
55 100 pad Note Pad (stick on, 76mm x 76mm) 3x3
56 2 pc Notebook (spiral, 40 leaves)
57 120 box Paper Clip (32mm min)
58 120 box Paper Clip (50mm min)
59 50 box Parchment Paper (short)
60 10 pc Pencil Sharpener (manual)
61 50 box Pencil (lead, w/ eraser)
62 50 pc Permanent Marker (broad, black)
63 50 pc Permanent Marker (fine, black)
64 16 pc Photo frame (A4)
65 50 pck Photo paper (glossy)
66 50 pck Photo paper (matte)
67 50 pc Plastic envelope (long)
68 30 pc Plastic envelope (short)
69 10 pc Puncher (heavy duty, 2 hole guide)
70 3 pc Puncher (3 holes, HD)
71 6 roll Receipt paper (76mm)
72 150 pc Record Book (300 leaves)
73 175 pc Record Book (500 leaves)
74 80 pc Ring binder (1/2")
75 80 pc Ring binder (3/4")
76 100 pc Ring binder (1")
77 80 pc Ring binder (1 1/2")
78 100 pc Ring binder (2")
79 10 box Rubber Band (70mm, #18)
80 50 pc Ruler (plastic, 12")
81 50 pair Scissors
82 200 pc Sign pen (0.4, black)
83 100 pc Sign pen (0.4, blue)
84 150 pc Sign pen (black, 0.5mm)
85 100 pc Sign pen (blue, 0.5mm)
86 50 pc Sign pen (red, 0.5mm)
87 100 pc Sign pen (1.0, black)
88 35 pc Sign pen (1.0, blue)
89 35 pck Special paper (long, 20's)

90 35 pck Special paper (short, 20's)
91 10 blt Stamp Pad Ink (50ml,Purple/Violet)
92 10 pc Stamp Pad Felt (60mm x 100mm)
93 12 pc Staple Remover (Plier-Type)
94 30 box Staple Wire (#10)
95 100 box Staple Wire (#35)
96 11 pc Stapler (#10)
97 30 pc Stapler (#35)
98 75 pck Sticker paper (glossy)
99 100 pck Sticker paper (matte)
100 1 pc Tape Dispenser
101 50 roll Tape (double-sided, 24mm)
102 35 roll Tape (duct tape)
103 120 roll Tape (masking, width:24mm)
104 120 roll Tape (masking, width: 48mm)
105 100 roll Tape (packaging, width: 48mm)
106 200 roll Tape (transparent, width: 24mm)
107 200 roll Tape (transparent, width: 48mm)
108 15 roll Thermal Paper (55 GSM; 216mmx30m)
109 15 box Thumb tacks
110 50 pc Whiteboard Marker (Black)
111 25 pc Whiteboard Marker (Blue)
112 25 pc Whiteboard Marker (Red)
113 100 pc Whiteboard pen (black)

Procurement will be conducted through open competitive bidding procedure in accordance with R.A. 9184 and its Revised Implementing Rule and Regulation.

The significant times and deadline of procurement activities are shown below

- 1.Issuance of Bidding Documents: March 7, 2022
- 2.Pre-Bid Conference: n.a.
- 3.Deadline of Submission & Receipt of Bid: March 17, 2022 @10:00am
- 4.Opening of Bids: March 17, 2022 @10:15am

The BAC will issue hard copies of Bidding Document through the BAC Secretariat of ISCOF Main Tiwi Campus, Tiwi, Barotac Nuevo, Iloilo upon payment of non-refundable fee of 1,000.00. Bids must be accompanied by a Bid Security, the amount in acceptable form, as stated in Section 27.2 of the revised IRR.

Further, the BAC WILL NOT consider discounts upon the offered Bid in the Bid Form, except if the distribution of amount discounted is reflected on the Bidder's Tender and Detailed Estimates.

Prospective bidders shall submit their duly accomplished forms as specified in the BDs in two (2) separate sealed bid envelopes to Bid & Awards Committee. The first envelope shall contain legal and technical component of the bid which shall include the eligibility requirements.

The second envelope shall contain the financial component of the Bid. Contract will be awarded to the lowest calculated responsive bid as determined in the bid evaluation & the post qualification.

The ISCOF Main Tiwi Campus, reserves the right to accept or reject any bid and to annul the bidding process any time before contract award without incurring any liability to the affected Bidders and Bidder.

Approved by:

(SGD) LILIBETH B. PETRESCU, MBM
BAC Chairman

Noted:

(SGD) NORDY D. SIASON, JR., EdD., CESO VI
SUC President II

Created by Heireyne Joy D. Apresto

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