



Iloilo State University of Fisheries Science and Technology

Reference Number: 12562288

Purchase of Foods, Venue and Room Accommodation for Policy Forum on November 19-22, 2025 Under Training Expenses of Localization of Women and Children's Policy Project
ISUFST Main Campus - Poblacion Site
Barotac Nuevo, Iloilo

Standard Form Number: SF-GOOD-49
Revised on: May 24 2004

NOTICE OF AWARD

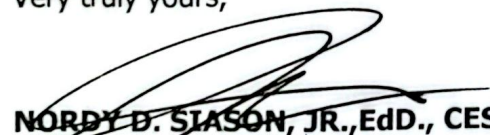
November 14, 2025

LUCILLE V. PEDROSO
Authorized Representative
RICHMONDE HOTEL ILOILO
Megaworld, Mandurriao, Iloilo City

Dear Sir/Madame:

We are please to inform you that the project entitled **"PURCHASE OF FOODS, VENUE AND ROOM ACCOMMODATION FOR POLICY FORUM ON NOVEMBER 19-22, 2025 UNDER TRAINING EXPENSES OF LOCALIZATION OF WOMEN AND CHILDREN'S POLICY PROJECT"** is hereby awarded to you as the Single Calculated and Responsive Bidder for the Contract Price equivalent to **Three Hundred Ninety-Seven Thousand Nine Hundred Pesos (Php 397,900.00)**.

Very truly yours,


NORDY D. SIASON, JR., EdD., CESO VI
University President

Conforme:


LUCILLE V. PEDROSO

Date: 11-14-25



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NOTICE TO PROCEED

November 18, 2025

LUCILLE V. PEDROSO
Authorized Representative
RICHMONDE HOTEL ILOILO
Megaworld, Mandurriao, Iloilo City

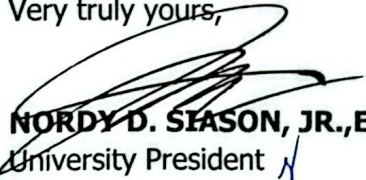
Dear Sir/Madame:

The attached Purchase Order having been approved, this notice is hereby given to **RICHMONDE HOTEL ILOILO** that the delivery of "**PURCHASE OF FOODS, VENUE AND ROOM ACCOMMODATION FOR POLICY FORUM ON NOVEMBER 19-22, 2025 UNDER TRAINING EXPENSES OF LOCALIZATION OF WOMEN AND CHILDREN'S POLICY PROJECT**" may proceed to Iloilo State University of Fisheries Science and Technology Main Campus - Poblacion Site, Barotac Nuevo, Iloilo upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule. You are required to complete the project within **Four (4)** calendar days from receipt of this Notice to Proceed.

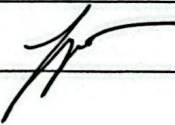
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Iloilo State University of Fisheries Science and Technology Main Campus - Poblacion Site.

Very truly yours,


NORDY D. STASON, JR., EdD., CESO VI
University President

I acknowledge receipt of this Notice on 11-18-25

Name of the Representative of the Bidder: LUCILLE PEDROSO

Authorized Signature: 

PURCHASE ORDER

ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY MAIN CAMPUS POBLACION SITE

J.T. Bretaña Street, Ilaya Poblacion, Barotac Nuevo, Iloilo



Supplier : RICHMONDE HOTEL ILOILO	P.O. No. : 2025 - 11 - N87
Address : Megaworld, Mandurriao, Iloilo City	Date : November 17, 2025
TIN : 201-888-636-002	Mode of Procurement: Small Value Procurement

Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY MAIN CAMPUS POBLACION SITE			Delivery Term: 4 Days		FOB Destination
Date of Delivery: Nov. 19-22, 2025			Payment Term:		Charged
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	room	Room Accommodation for 3 nights w/ free breakfast (Nov. 19-22, 2025) Single Occupancy (for 3 nights) Deluxe Room (for 2-3 pax)	4 5	13,500.00 18,900.00	54,000.00 94,500.00
2	pax	Food for Day 1 (Nov. 20, 2025) AM Snacks (Batchoy, Bread, Coffee & Drinks) Lunch Salad Bar with 2 dressings Cream of Spinach with bread & Butter Chicken Piccata Beef Stew with Gremolata Rice, Tiramisu, Drinks PM Snacks (Special Ensaymada and Drinks)	160	1,390.00	222,400.00
3	pax	Food for Day 2 (Nov. 21, 2025) AM Snacks (Molo, Bread, Coffee & Drinks) Lunch Sweet and Sour Fish Fillet Pork Afritada, Lumpia, Rice Mixed Fruits, Chicken Tinola and drinks Inclusions: Free use of venue good for 180 pax Free Flowing Coffee Free Wifi (High Speed) Free use of projector with wide screen With 4 Breakout Rooms/Venue Warranty: Delivery Period: 4 Days After Sales Services:	30	900.00	27,000.00
TOTAL					397,900.00

(Total Amount in Words) **Three Hundred Ninety-Seven Thousand Nine Hundred Pesos Only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: LUCILLE PEDROSO Signature over Printed Name of Supplier Date: 11-17-25	Very truly yours, NORBERTO SLASON, JR., EdD, CESO VI Signature over Printed Name of Authorized Official University President Designation
Fund Cluster : 101 Funds Available : ₱ 397,900.00 ATTY. ROY B. CASTRO, JR., CPA Supervising Administrative Officer-Finance	ORS/BURS No. : 02-01011-2025-11-01027 Date of the ORS/BURS: NOV 26 2025 Amount : 397,900.00



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Standard Form Number: SF-GOOD-48
Revised on: May 24, 2004

BAC Resolution Declaring LCRB and Recommending Approval

RESOLUTION NO. 11-136, s. 2025

WHEREAS, the **ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY MAIN CAMPUS - POBLACION SITE** advertised the Invitation to Apply for Eligibility and to Bid for the project: **"PURCHASE OF FOODS, VENUE AND ROOM ACCOMMODATION FOR POLICY FORUM ON NOVEMBER 19-22, 2025 UNDER TRAINING EXPENSES OF LOCALIZATION OF WOMEN AND CHILDREN'S POLICY PROJECT"** with the **Approved Budget of the Contract** in the amount **Four Hundred Eighty-Seven Thousand Nine Hundred Pesos (Php 487,900.00)** the same in the Philippine Government Electronic Procurement System (PHILGEPS) continuously for 3 days;

WHEREAS, in response to the said advertisement, three (3) prospective bidders submitted its bid documents within the set deadline as per RFQ.

WHEREAS, the BAC adheres to the pass/fail criterion in the preliminary evaluation of the bids in accordance with the IRR of RA 12009;

WHEREAS, the result of the bid proposals found to be substantially complying as follows:

Name of Supplier	Bid Amount as Read	Remarks
RICHMONDE HOTEL ILOILO	Php 397,900.00	SB
SAMS 21 HOTEL	Non-Responsive (No Quotation)	Non-Responsive (No Quotation)
GRANDXING IMPERIAL HOTEL	Non-Responsive (No Quotation)	Non-Responsive (No Quotation)

WHEREAS, the detailed evaluation of bids conducted on November 11, 2025 at 9:00 in the morning resulted in the following:

Name of Supplier	Bid Amount as Calculated	% Variance from ABC	Remarks
RICHMONDE HOTEL ILOILO	Php 397,900.00	18.45%	SCB

WHEREAS, the result of the Bid Evaluation shows that the amount in Bid as Read and Calculated are the same. Thus, the Purchase Order and Notice of Award for RICHMONDE HOTEL ILOILO shall contain the amount reflected in Bid as Read and Calculated amounting to Three Hundred Ninety-Seven Thousand Nine Hundred Pesos (Php 397,900.00).

WHEREAS, upon careful examination, validation and verification of all eligibility, technical and financial requirements submitted by the Bidder as the Single Calculated and Responsive Bidder, **RICHMONDE HOTEL ILOILO** has been found to be responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To declare **RICHMONDE HOTEL ILOILO** as the Single Calculated and Responsive Bidder for the **"PURCHASE OF FOODS, VENUE AND ROOM ACCOMMODATION FOR POLICY FORUM ON NOVEMBER 19-22,2025 UNDER TRAINING EXPENSES OF LOCALIZATION OF WOMEN AND CHILDREN'S POLICY PROJECT"**;
- b) To recommend for approval by the University President, **DR. NORDY D. SIASON, JR.**, of the **ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY MAIN CAMPUS - POBLACION SITE** the foregoing findings;
- c) To recommend issuance of Notice of Award and Notice to Proceed to **RICHMONDE HOTEL ILOILO** as the Single Calculated and Responsive Bidder for the **"PURCHASE OF FOODS, VENUE AND ROOM ACCOMMODATION FOR POLICY FORUM ON NOVEMBER 19-22,2025 UNDER TRAINING EXPENSES OF LOCALIZATION OF WOMEN AND CHILDREN'S POLICY PROJECT"**.

RESOLVED, at the BAC Office of the **ILOILO STATE UNIVERSITY OF FISHERIES SCIENCE AND TECHNOLOGY MAIN CAMPUS - POBLACION SITE**, J.T. Bretaña St., Ilaya Poblacion, Barotac Nuevo, Iloilo this 13th day of November, 2025.


MARLOW B. PEÑANO
BAC Member


FLOCERPEDA H. BELA-ONG
BAC Member

(Absent)
AARON M. BARRIDO
BAC Member


RUBY F. PERASOL
BAC Vice-Chairperson


CHITO JOHN J. COLONIA
BAC Chairperson

Approved:


NORDY D. SIASON, JR., EdD., CESO VI
University President

Date of Approval: 11-13-25